

Board of Education

Northeast Kansas Education Service Center

Minutes

Date: Wed., July 17, 2002

Location: USD #341 Oskaloosa Board Office

Time: 7:30 pm - Call Meeting to Order

At 7:30 p.m. President, Tom Holroyd, called the meeting to order. Members present: Roy Artman, Carol Meneley, Leonard Lange, Doug Walbridge, Tom Holroyd, and Lois Niemann for Keith Ostrander; Jim Wheeler, Executive Director; Patty Hart, Director of Special Education; Susan Aspinwall, Business Manager/Clerk; Linda Kilgore, Administrative Secretary; Loren Lutes, Superintendent; and Julie Frisbie and Sharon Branson, SETA Representatives.

Election of Officers

Action - Election of President

Holroyd opened the floor for nominations for President. Walbridge moved to nominate Holroyd for president. Lange seconded and Meneley moved that nominations cease. Motion carried 5-1 with Holroyd opposed.

Action - Election of Vice-President

Holroyd then opened the floor for nominations for Vice-President. Walbridge moved to nominate Lange for Vice-President. Artman seconded and Meneley moved that the nominations cease. Motion carried 6-0.

Consent Agenda

Lange moved to approve the consent agenda with the following addition: Under Special Education, add 6.1) Action - Para Salaries. Walbridge seconded and motion carried 6-0.

Receive - Communications from Visitors Present

There were no comments from visitors present.

Receive – Communications

Susan provided copies of the treasurer's report for the month of July.

ACT ON ORGANIZATION OF THE BOARD

Meneley moved to approve the organization of the Board as follows:

1. Susan Aspinwall, Clerk of the Board; Dona Higgins, Substitute Clerk of the Board
2. Eric Bowser, Treasurer of the Board
3. President, Clerk and Treasurer, sign checks

4. Meeting date to be third Wednesday of the month at 7:30 p.m.
5. Meeting location USD #341 Central Office, Oskaloosa, KS.
6. Susan Aspinwall, KPERs Representative; Dolly Gudenkauf, Alternate KPERs Representative
7. Official Bank Depository, State Bank of Oskaloosa
8. Allow clerk to make early payment of bills (To avoid late penalty fees)
9. Waive Fixed Asset Accounting and GAP accounting for 2002-2003
10. Designate official newspaper(s) (Atchison Daily Globe, Topeka Capital Journal, Lawrence Journal World, Oskaloosa Independent and Valley Falls Vindicator.

Lange seconded Meneley's motion and it carried 6-0.

Special Education

Action - Personnel Update

Patty reviewed the list of contracts, resignations, and terminations for approval. Lange moved to approve as listed. Walbridge seconded and motion carried 6-0

Action - Contracts for Special Education Nursing Services

Patty provided information on contracts with the Jefferson County Health Department and the Multi-County Board of Health. These contracts enable us to utilize nurses to train staff regarding the specialized needs of some of our students and to assist us in planning for the needs of these students. The contract for Jefferson County is for 270 hours @ \$22.00 per hour and for the Multi-County Board of Health, 240 hours @ \$22.00 per hour. Multi-County would like to have a 3% increase, but are willing to remain at the same rate. Supers recommended we keep the rates the same for another year if the agencies are willing to stay at that rate. Walbridge moved to approve the contract for the MCBH for 240 hours at \$22.00 per hour and the contract for the JCHD for 270 hours at \$22.00 per hour. Artman seconded and motion carried 6-0.

Information/Discussion - Elementary Self-contained Classroom

Patty explained that the reason we were looking at a change is because our teacher in the self-contained BD classroom at JCN EMS had quit and we have not been able to find a replacement. The situation has changed since the agenda for this meeting went out. Supers were concerned about putting elementary age students at the JDLA, and the burden it would place on the schools to the north with regard to transportation. We are actively recruiting and have an interview set up for Friday. If we are unable to hire someone for the position, plans are to reassign one of our current staff. This will in turn cause a further problem with serving the students in the district where the teacher is currently working. The only other alternative is to return the students to their home districts. However, all placement decisions are made by the IEP team not administrators or schools.

Information/Discussion - August 2nd Joint Superintendent and Principal Meeting

Patty discussed this meeting which will begin at 10:00 a.m. with Cindy Kelly, from KASB, who will discuss special education law, particularly as it relates to discipline. We'll also address the use of paraeducators, and teacher evaluations. Lunch will be served, with the meeting for principals continuing until 2:00 p.m. in order to discuss data from our continuous improvement process. This includes out of school suspensions, graduation and drop out rates, transition to post secondary environments, state assessment scores and early intervention. We will also discuss our teacher evaluation process.

Information/Discussion - Functional Skills Classrooms

Plans are shaping up for classrooms in Perry, Meriden, and Effingham. Students from McLouth, Oskaloosa, and possibly JCN will attend in Perry, and Valley Falls students will attend in Meriden. One of our new staff for Atchison Co. has considerable experience with MR students and transition, so he will be providing these services for the Atchison Co. students who need them. The classrooms are for high school age students and focus on daily living activities and self-help skills.

Other

Action - Para Salaries

Jim explained that teachers ended up negotiating for an approximate 3% increase in salaries. That same increase for paras would be an average of 30 cents per hour. Starting salaries for new paras would increase to \$8.20. Lange moved to approve the recommended amount of \$.30 per hour for para salary increases. Meneley seconded and motion carried 6-0.

Regional Service Center

Information/Discussion - NEKESC Technology Plan

NEKESC's technology plan was submitted to KSDE on June 26th. This item was for information only.

Information/Discussion - Sub Training

Sub training is scheduled for Aug. 5th, 6th, and 7th at NEKESC. This will be the second year for this training which is the result of receiving a regional grant. The training will cover the Lawrence and Topeka areas as well as our Atchison and Jefferson County areas. There is an increasing need for subs in the area and the training will give them an idea of what to expect in the classroom. A guest speaker will discuss discipline in the classroom and attendees will be provided ideas for a "survivor's kit" as well

Information/Discussion - Relocation of Media Center

We are no longer discussing the possibility of moving the special education instructional media center (located on the

2nd floor at NEKESC) to Grantville Elementary School. The media center space has been reduced the past two years to accommodate the Charter School, and when we were looking at the possibility of moving the elementary self-contained BD classroom to the JDLA site, we were going to need more space. Since the recommendation was not to make that move if at all possible, we will no longer need the space at Grantville for our Media Center.

Information/Discussion - Environmental Services

Paul Crawford and/or Clifford Burke will again be hosting a training for asbestos management, janitorial training and other “environmental services” for our districts. An asbestos training has been scheduled for Friday, July 26th, 9:00 a.m. - 12:00 noon at Oskaloosa USD.

Adjournment

At 8:05 p.m., Walbridge moved to adjourn the meeting. Meleney seconded and motion carried 6-0.