

Board of Education

Northeast Kansas Education Service Center

Minutes

Date: Wed., July 16th, 2003

Location: Oskaloosa USD# 341 Central Office

Time: 7:30 pm - Call Meeting to Order

At 7:30 p.m. President, Tom Holroyd called the meeting to order. Members present: Leonard Lange, Tom Holroyd, Carol Meneley, Dean Newell (replacing Roy Artman for Oskaloosa, USD #341), Mike Miller, and Doug Walbridge (with son Mike); Jim Wheeler, Ph. D., Executive Director; Patty Hart, Director of Special Education; Susan Aspinwall, Business Manager/Clerk; Linda Kilgore, Admin. Secretary; Loren Lutes, Superintendent; Roy Artman, former Board Member; and Julie Frisbie and Sharon Branson, SETA Representatives.

Election of Officers

Action - Election of President

Motion by Miller who nominated Holroyd for president. Lange seconded. There were no additional nominations. Motion carried 6-0.

Action - Election of Vice-President

Motion by Walbridge who nominated Lange for vice-president. Miller seconded. There were no additional nominations. Motion carried 6-0.

Consent Agenda

Lange moved to approve the consent agenda with the following additions: Under Special Education add: 5.1) Action - Approve Marshall County Part-C Program/Budget and after RSC Item #5 add an Executive Session to discuss a personnel matter. Meneley seconded and motion carried 6-0.

Action - Approval of Minutes

Action - Approval of Agenda

Action - Approval of Bills and Claims

Receive - Communications from Visitors Present

Julie Frisbie, outgoing SETA President, requested further discussion on the status of the sick leave back. Holroyd stated that it would be discussed in executive session.

Receive - Communications - Treasurer's Report

Susan provided copies of the Treasurer's Report for the month of July to members.

ACT ON ORGANIZATION OF THE BOARD

Meneley moved to act on the organization of the board by approving all appointments as stated in the agenda. Walbridge seconded and motion carried 6-0.

1. Susan Aspinwall, Clerk of the Board; Dona Higgins, Substitute Clerk of the Board
2. Eric Bowser, Treasurer of the Board
3. President, Clerk and Treasurer, sign checks

4. Meeting date to be third Wednesday of the month at 7:30 p.m.
5. Meeting location USD #341 Central Office, Oskaloosa, KS.
6. Susan Aspinwall, KPERS Representative; Dolly Gudenkauf, Alternate KPERS Representative
7. Official Bank Depository, State Bank of Oskaloosa
8. Allow clerk to make early payment of bills (To avoid late penalty fees)
9. Waive Fixed Asset Accounting and GAP accounting for 2002-2003
10. Designate official newspaper(s) (Atchison Daily Globe, Topeka Capital Journal, Lawrence Journal World, Oskaloosa Independent and Valley Falls Vindicator.

Special Education

Action - Personnel Update

Patty reviewed the list of contracts and resignations for approval. Lange moved to approve the contracts and resignations as presented. Meneley seconded and motion carried 5-1 with Holroyd opposed.

Action - Procedures for Gifted Students Testing Out of a Class.

Patty provided copies of the revised document and reviewed the procedures with the changes recommended by Supers. She noted that the document had been shared with gifted providers and one recommendation was that the gifted teacher should create and grade the final exam. After discussion with Superintendents at their meeting last week, it was decided that it is a good idea for the gifted teacher to collaborate with the classroom teacher, but this does not need to be in the procedure. Walbridge moved to approve the Procedures for Gifted Students Testing Out of a Class as presented. Lange seconded and motion carried 6-0.

Action - Contracts for Physical Therapy and Special Education Health Services.

Patty explained that we have contracted with the Bloom Agency for some of the physical therapy services provided to students in the past few years. We have decided to change providers and will be working with the Capper Foundation at a slightly lower rate than we paid the Bloom Agency. We will be paying a similar hourly rate, but travel time will be paid at \$20/hr. instead of \$50/hr.

School nursing services will continue to be provided by the Jefferson County Health Department at the rate of \$26.00/hr. (a \$4/hr. increase over last year) and the Multi-County Board of Health at the rate of \$22.66/hr. (a \$.66 increase over last year.) Patty noted that discussion was held at the Supers' meeting with regard to hiring our own school nurse. This will be looked at as a possibility for next year after weighing the pros and cons.

Lange moved to approve the contract with Cappers for Physical Therapy Services and the contracts with the Jefferson County Health Department and the Multi County Board of Health for nursing services as presented. Meneley seconded and motion carried 6-0.

Information/Discussion - Special Education Staff Development

Patty discussed upcoming special education staff development. Judy Carlson will provide a Corrective Reading Training in our building on August 4 and 5. We have room for a few regular education teachers to attend. The annual principal meeting is scheduled for Tuesday, August 5, 9:30 a.m. - 12:00 p.m. at the Kendall State Bank in Valley Falls. The rest of the week includes a meeting with the school psychologists on Wednesday, August 6, new staff orientation on Thursday, August 7, and all certified staff on Friday, August 8. The following week all early childhood staff members will attend a training on Monday, August 11, and gifted teachers will have an all day planning session on Tuesday, August 12.

Action - Marshall Co. Part-C Program.

Jim explained that NEKESC has been approached by the Marshall Co. Infant-Toddler (Tiny-K) program to be the fiscal agent in the same manner as we are currently doing with the Doniphan

Co. Tiny-K program. He provided copies of the budget reflecting contract amounts for the two service providers, the administrative fee for NEKESC and noted the line items that were “in-kind” for the program. Lange moved to approve that NEKESC be the fiscal agent for the Marshall CO. Part-C program, along with the budget and contracts as presented. Meneley seconded and motion carried 6-0.

Regional Service Center

Action - Wichita Contract

Jim explained to members that for the past 12 or more years, Wichita has contracted with NEKESC to program their MIS reporting data for the State. Ron Swenson has been doing this programming, and he and Jim feel that this will probably be the last year that NEKESC will be contracted to do this work. Walbridge moved to approve the Wichita contract in the amount of \$7,500 as presented. Miller seconded and motion carried 6-0.

Action - Contract for Infant-Toddler Program Software Modification

Jim discussed the proposed contract with JNI Software, Inc., a Florida corporation and developer of a database management program designed for the purpose of collecting, managing, and reporting information related to infants and toddlers with developmental disabilities. Grant funds were budgeted and in place for this \$18,000 contract. Lange moved to approve the contract as presented. Meneley seconded and motion carried 6-0.

Action - Approve Budget Increase for Parents as Teachers

Jim provided copies of a revised budget reflecting an increase in participation of our PAT program for next year. Meneley moved to approve the budget increase for the PAT program to a new amount of \$661,274. Lange seconded and motion carried 6-0.

Information/Discussion - Update on Internet Consortium

Jim provided an update on the transition to KanRen for internet services. Two districts, McLouth and possibly Jeff West, are transitioning to wireless access to NEKESC’s Internet while others are still relying on the ATM Frame Relay network. In order to support both the wireless and ATM Frame Relay, NEKESC will need to reconfigure the router equipment and purchase additional bandwidth.

Information/Discussion - Update on Summer Staff Development

Jim reported that over 200 people attended the June conference in Lawrence. There were excellent speakers and one topic of interest was the “Framework For How to Work with Kids Who Come from Poverty.” The June institute has grown every year in attendance for staff development.

Executive Session

At 8:10 p.m., Lange moved to go into executive session for 10 minutes until 8:20 p.m. to discuss a personnel matter. Miller seconded and motion carried 6-0. Everyone left the meeting except Board Members and Wheeler.

At 8:20 p.m., Lange moved to extend executive session for 15 minutes until 8:35 p.m. to continue discussion of the personnel matter. Miller seconded and motion carried 6-0.

At 8:35 p.m. open session resumed. Lange moved to approve Humana as the health insurance carrier for the NEKESC for the coming year. Walbridge seconded and motion carried 6-0.

Adjournment

At 8:37 p.m. Walbridge moved to adjourn the meeting. Miller seconded and motion carried 6-0.

President

Business Manager/Clerk