

# Board of Education

## Northeast Kansas Education Service Center

### Minutes

**Date: Oct. 19th, 2005**

**Location: Oskaloosa USD #341 Central Office**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:00 p.m., President, Tom Holroyd called the meeting to order. Members present: Beryl Darrah, Tom Holroyd, Gary Willits for Tracy Newell, Carol Meneley, Todd Gigstad, and Julie Zule (arriving at 7:05 p.m.); Jim Wheeler, Ph.D., Executive Director; Shelia Smith, Assistant Director; Susan Aspinwall, Business Manager/Clerk; Krystal Porter, Adm. Secretary; and Jean Rush, Superintendent (arriving at 7:08 p.m.).

#### ◆ **Action - Consent Agenda**

Meneley moved to approve the consent agenda with no changes. Darrah seconded and motion carried 5-0.

Zule arrived at the meeting at 7:05 p.m.

1. Approval of Agenda
2. Approval of Minutes of August Meeting
3. Approval of Bills and Claims

#### ◆ **Receive - Communications from Visitors Present**

There were no visitors present.

#### ◆ **Receive - Communications**

1. Treasurer's Report  
Susan provided copies of the treasurer's report for the month of October.

#### ◆ **Special Education**

##### 1. **Action - Personnel Update**

Shelia reviewed the list of contracts, resignations and terminations for approval, adding Stephanie Hudson, PAT Coordinator, to the certified resignations. Gigstad moved to approve as presented. Meneley seconded and motion carried 6-0.

##### 2. **Information/Discussion - Update on new Special Education monitoring by KSDE**

Shelia discussed the Continuous Improvement Monitoring (CIM) process is being replaced by a three-part support and monitoring system, Focused Assistance and Monitoring (FAM) which includes District and LEA Capacity Building, Process Review, and a Performance Review. Performance areas include:

- ◆ Disproportionality of race/ethnicity representation in special education.
- ◆ Proficiency of Students with Disabilities in Reading (same target and data source as NCLB).
- ◆ Proficiency of Students with Disabilities in Math (same target and data source as NCLB).
- ◆ Placement of children with disabilities, 3-5 years of age in early childhood settings, not special education settings.
- ◆ Placement of students with disabilities 6-21 years of age in general

education 80% of the time or more.

◆ Placement of students with disabilities in separate settings (public separate, private separate, public residential, private residential, homebound).

Schools must have less than four performance indicators and none of our seven districts had that many.

Jean Rush arrived at the meeting during Shelia's presentation.

3. **Information/Discussion - Staffing Update - Professionals and Paras**

Shelia reported that all certified staff positions have been filled. It has been necessary to hire more paras, due to the severity of the needs of students. When possible, paras are moved from one position location to another, according to student population and needs, to avoid hiring additional paras.

## ◆ **Regional Service Center**

1. **Action - Approve Budget for Fund #23 Carl Perkins**

Jim provided information on the Carl Perkins grant along with a budget for approval in the amount of \$93,847. The funding has been rolled over for the sixth year and is used primarily for Tech Education professional development and subs. Meneley moved to approve the budget as presented. Gigstad seconded and motion carried 6-0.

2. **Action - Approve Budget for Fund #27 - Fitness for Life**

Jim then provide an update on the 2nd year activities for the PE project, including required evaluation activities, implementation of PE Standards and

Benchmarks, professional development and in-kind documentation. A cash match will be utilized this year rather than the in-kind match. The program will bill USDs for participation and districts will, in turn, bill the program using documentation logs for staff time. Also, this year an advisory committee with representation from each USD will help decide, among other things, how equipment is distributed. Last year, basic equipment was divided among the participating schools. This year, plans are to prorate equipment according to student FTE and districts will be able to chose the equipment for their specific needs. Jim then provided a handout on what a quality P.E. Program should look like and noted that KU Professor, Sue King, will be working with the project. The budget for 05-06 is in the amount of \$353,179. Gigstad moved to approve the Fitness for Life budget, Fund #27. Zule seconded and motion carried 6-0.

3. **Information/Discussion - Update on Mentor Training**

Jim provided a handout with information being used in our mentor training program. It outlines content and curriculum on how to be a successful mentor for inexperienced teachers. He noted that requirements for teacher certification have changed both state-wide and nationally. Participants in the training are from our local districts as well as Shawnee Heights.

Jim then provided a list of names and amounts of money awarded in our mini-grant competition. A total of \$5,000, from an anonymous donor, was available to teachers for their own special classroom projects. This is the second year for the mini-grant competition.

## ◆ **Adjournment**

At 7:35 p.m. Meneley moved to adjourn the meeting. Zule seconded and motion carried 6-0.