

**Board of Education**  
**Northeast Kansas Education Service Center**  
**Minutes**

**Date: May 18th, 2005**

**Location: UDS #341 Oskaloosa Central Office**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:02 p.m., President, Tom Holroyd called the meeting to order. Members present: Keith Ostrander, Tom Holroyd, Paul Brown, Julie Zule, and Carol Meneley (arriving at 7:35 p.m.); Jim Wheeler, Ph.D., Executive Director; Judy Denton, Assistant Director; Susan Aspinwall, Business Manager/Clerk; Dolly Gudenkauf, Bookkeeper; Rob Little Superintendent; Sharon Branson, SETA Representative; and Matthew Zule.

• **Action - Consent Agenda**

Zule moved to approve the Consent Agenda as amended. Ostrander seconded and motion carried 4-0.

1. Approval of Agenda  
Under Special Education, delete item #2) Action - Final Notice of Non-Renewal of Contracts because all State Grants and Program Funds have been verified.
2. Approval of Minutes
3. Approval of Bills and Claims

• **Communications from Visitors Present**

There were no communications from visitors present.

• **Communications**

1. Treasurer's Report  
Susan provided copies of the Treasurer's Report for the month of May.

• **Special Education**

1. **Action - Personnel Update**

Judy reviewed the list of contracts and resignations for approval. Brown moved to approve as listed. Zule seconded and motion carried 4-0.

2. **Action - Final Notice of Non-Renewal of Contract**

This item was deleted.

3. **Action - Summer School Budget**

Jim explained that special education regulations require us to provide summer services for students according to criteria related to the severity of their special education needs and their individual IEPs. The program is for students who will not maintain skills and/or regress over the summer if not provided summer services. Ostrander moved to approve the summer school budget for **Fund #8** in the amount of **\$52,145** as presented. Brown seconded and motion carried 4-0.

4. **Action - Contracts for School Nurses**

The Jefferson County Health Department has requested an increase of \$1.00 per hour to an hourly rate of \$26.00 for their contracted services not to exceed 210 hours. The Multi-County Board of Health, which serves USD #377 students, has asked for a 3% increase which equates to \$.70 per hour or a new hourly rate of \$23.34 for a maximum of 223 hours. Ostrander moved to approve the contracts as presented. Zule seconded and motion carried 4-0.

5. **Information/Discussion - CIA Application**

NEKESC has submitted the Continuous Improvement Application for Special Education which has been cut by 25% from \$45,600 to a total of \$34,236. Judy presented information on how the money will be allocated for training staff. This year's training will focus on increasing performance on State Assessments, issues with suspension and expulsion, and linking IEPs to State Standards. Additionally, plans are to train Assistive Tech teams in each district after school. While our Assistive Tech cannot personally serve all seven districts, services can be provided on a consultation basis to teams in the districts.

6. **Information/Discussion - Staffing Update**

Judy discussed recent recruitment for replacing retirees and resigning personnel on our special education staff, including JDLA staff. She reviewed positions that remain open in the various district buildings including a speech/language pathologist position which will be hard to fill.

7. **Information/Discussion - Teacher Retirement Reception**

NEKESC hosted a reception to honor three teachers, Lynn Bain, Ed Lindsay and Jean Roach who will retire at the end of the current school year. The reception was from 4:00 p.m. to 5:30 p.m. (before the Board meeting) this evening.

• **Regional Service Center**

1. **Action - Grant Budget - Student Data Systems**

Jim reported that this statewide grant was re-awarded to NEKESC in the amount of **\$435,810** with a grand total of \$2,282,691 for the next five years. It includes three professional staff and contracted services time for programming. The scope of work of this project

includes the development, support and training of state-wide initiatives for collecting and analyzing special education data. Zule moved to approve the budget for **Fund #03** as presented. Brown seconded and motion carried 4-0.

**2. Action - Grant Budget - KISN (Kansas Instructional Support Network (Low Incidence))**

Jim then presented another statewide grant which was re-awarded to NEKESC in the amount of \$583,359 for each of the next five years for a grand total of \$2,916,795. This project will provide for statewide technical assistance and training to USDs related to low incidence disabilities including TBI, Autism, ADD/ADHD, and provide expertise in developing effective reading programs aligned with reading first. Ostrander moved to approve the budget for **Fund #18** in the total amount of **\$607,357**. (This figure includes state categorical aid and transportation reimbursement in addition to the grant amount.) Zule seconded and motion carried 4-0.

**3. Information/Discussion - Special Education Budgets 05-06**

Jim reviewed the following budgets which have local USD assessments:

- #01 - General Fund in the amount of \$5,306,976 - Local Assessment \$1,608,139
- #02 - Vocational Ed in the amount of \$92,442 - Local Assessment \$48,544
- #06 - ECSE Preschool in the amount of \$401,079 - Local Assessment \$100,430
- #12 - Vision Impaired in the amount of \$23,816 - Local Assessment \$11,034
- #15 - Hearing Impaired in the amount of \$69,085 - Local Assessment \$12,784.

He then discussed the revenue sources - categorical aid figured at \$19,400, local assessment increase of 3%, increased use of Medicaid funds, and reduction of use of carryover funds.

**4. Information/Discussion - Service Center Budgets 05-06**

Jim then presented the following Service Center budgets for 05-06:

- #05 - Network Consortium in the amount of \$61,000
- #07 - Capital Outlay in the amount of \$16,000
- #09 - NEKESC Inservice Plan in the amount of \$14,200
- #10 - Regional Service Center in the amount of \$339,489
- #11 - Technology Support Services in the amount of \$116,385
- #24 - John Dewey Learning Academy in the amount of \$516,098
- #33 - Medicaid in the amount of \$727,218

He explained how revenue is generated through grant administration fees, program participation fees, fiscal services fees, and charges for the facilities where programs are located.

At 7:35 p.m. Meneley arrived at the meeting.

**• Adjournment**

At 7:37 p.m. Meneley moved to adjourn the meeting. Zule seconded and motion carried 5-0.

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Thomas Holroyd  
President

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Susan Aspinwall, CPS  
Business Manager/Clerk