

Board of Education

Northeast Kansas Education Service Center

Minutes

Date: Sept. 21st, 2005

Location: Oskaloosa USD #341 Central Office

Time: 7:00 p.m. Call Meeting to Order

At 7:28 p.m., President, Tom Holroyd called the meeting to order. Present: Beryl Darrah, Tom Holroyd, Todd Gigstad, Keith Ostrander, and Gary Willits (for Tracy Newell, arriving at 7:30 p.m.); Jim Wheeler, Ph.D., Executive Director; Judy Denton, Assistant Director; Susan Aspinwall, Business Manager/Clerk; Linda Kilgore, Exec. Secretary; Rob Little, Superintendent; and Terri Coughlin and Sharon Branson, SETA Representatives.

◆ **Action - Consent Agenda**

Gigstad moved to approve the consent agenda as amended. Darrah seconded and motion carried 4-0.

Willits arrived at the meeting at 7:30 p.m.

1. Approval of Agenda
Under RSC add an Executive Session 1.) Personnel
2. Approval of Minutes of August Meeting
3. Approval of Bills and Claims

◆ **Receive - Communications from Visitors Present**

There were no communications from visitors present.

◆ **Receive - Communications**

1. Treasurer's Report
Susan provided copies of the treasurer's report for the month of September.

◆ **Special Education**

1. **Action - Personnel Update**

Judy reviewed the list of contracts and resignations for approval. Gigstad moved to approve the contracts, resignations and terminations as presented. Ostrander seconded and motion carried 5-0.

2. **Action - Service Center Professional Grant Awarded**

Jim reported the Professional Development Grant for Principals was awarded to us in the amount of \$7,500 from KSDE. We have held our first principals' meeting, with four more planned. He explained that according to the terms of the grant, we must do regional inservices, beyond our seven local districts. Plans are to have a mentor training in the near future. Ostrander moved to approve the grant as presented. Darrah seconded and motion carried 5-0.

3. **Information/Discussion - Staffing Update**

Judy reported that, as presented on the contract list, a special education teacher has been hired for JCN Elementary School and started August 30th. An elementary teacher on a special education waiver has been hired for Lancaster Elementary School and started Sept. 6th. A speech pathologist has been offered a contract for two to three days per week, dependent on needs in the Effingham district, but as of today has not yet signed the contract. We will need to hire additional para time to help with the caseload since the speech pathologist is only part time. She is still working to fill the positions.

◆ **Regional Service Center**

1. **Action - Approve Budget for Fund #39 - Learn and Serve Grant**

Jim provided information on the Learn and Serve grant, noting that the JDLA students had received national recognition for their work with Service Learning at the high school level. He then provided a budget for approval in the amount of \$25,660, with a grant amount of \$9,960. Darrah moved to approve the Learn and Serve Grant for the 2005-2006 school year. Gigstad seconded and motion carried 5-0.

2. **Action - Approve increase in Fund #18 - Kansas Instructional Support Network**

Jim provided a revised budget for our Kansas Instructional Support Network program which reflects the increase in state categorical aid. Gigstad moved to accept the increase in Fund #18, Kansas Instructional Support Network, as reflected. Ostrander seconded and motion carried 5-0.

3. **Action - Approval of Workman's Comp Contract with KASB**

Jim explained that it is time to renew our contract with KASB for Workman's Comp Insurance. The annual premium is \$34,405. Ostrander moved to approve as presented. Gigstad seconded and motion carried 5-0.

4. **Information/Discussion - JDLA Update**

Jim did not provide an update on JDLA at this time.

5. **Information/Discussion - NEKESC Needs Assessment**

Jim discussed methods for gathering data/information from superintendents, principals and board members for direction in terms of long range planning for the service center. He provided a preliminary survey which he plans to fine tune and have on the agenda again next month.

Executive Session

At 7:50 p.m., Ostrander moved to go into executive session for 15 minutes until 8:05 p.m. to discuss personnel. Willits seconded and motion carried 5-0.

At 8:05 p.m., open session resumed. Gigstad moved to extend a supplemental contract to Terri Coughlin in the amount of \$5,000, increasing her total work days to 215, for the duties of Attendance Administrator at JDLA. Darrah seconded and motion carried 5-0.

Ostrander moved to increase Dolly Gudenkauf's salary by \$.60 per hour, from \$16.25 to \$16.85 retroactive to July 1, 2005. Gigstad seconded and motion carried 5-0.

Ostrander then moved to increase Dona Higgins' salary from \$13.85 per hour to \$14.51 per hour retroactive to July 1, 2005. Willits seconded and motion carried 5-0.

Adjournment

At 8:12 p.m., Darrah moved to adjourn the meeting. Ostrander seconded and motion carried 5-0.

Thomas Holroyd
President

Susan Aspinwall, CPS
Business Manager/Clerk