

Board of Education



Minutes

Supers Scheduled to Attend Board Meeting

Harry Austin, Regular

Jean Rush, Alternate

Date: March 21, 2007

Location: USD #341 Oskaloosa Central Office

Time: 7:00 p.m. Call Meeting to Order

At 7:02 p.m., Tom Holroyd, President, called the meeting to order. Members present: Tom Holroyd, Dave Jolly, Gary Willits, Bill Perry, and Todd Gigstad (arriving at 7:03 p.m.). Members not present: Dan Evans and Beryl Darrah.

Others present: Linda Aldridge, Ed.D., Executive Director; Judy Denton, Director of Special Education; Dona Higgins, Business Manager; Sharon Branson SETA Representative; and Krystal Porter, Clerk of the Board. Cindy Kelly, KASB Attorney (via phone conference 10:08 p.m. – 10:20 p.m.).

- **Action – Consent Agenda**

Perry made a motion to approve the Consent Agenda as revised. Jolly seconded and the motion carried 4-0.

1. Action - Approval of Minutes
2. Action - Approval of Agenda with the following addition: add item #3 – Executive Session – For consultation with attorney on a matter protected by the attorney-client privilege.
3. Approval of Bills and Claims

Gigstad arrived at 7:03 p.m.

- **Receive – Communications from Visitors Present**

Sharon Branson distributed flyers for the 7th Annual Community Resource Expo held at Lawrence Free State High School.

- **Receive – Communications**

1. **Treasurer's Report**

Dona provided copies of the treasurer's report for the month of March.

- **Action Items**

1. **Action – Personnel Update**

Judy reviewed the list of contracts, resignations and terminations for approval. Gigstad made a motion to approve as listed. Willits seconded and the motion carried 5-0.

Linda shared with the members that the resignation of the KISN / Coop Purchasing position located at the Oskaloosa office will be filled and relocated to Olathe, closer to the grant coordinator. With this change, discussion took place with the superintendents and the committee supports hiring a Receptionist / Coop Purchasing Agent. This position will be located in the Oskaloosa office. There is budgeted money available in the Coop Purchasing Fund. The position will be advertised to the NEKESC staff.

Letter of Intent to Retire from Gifted Teacher

- **Discussion Items**

1. **Information/Discussion – Service Center Expansion**

Linda discussed ideas for expanding services offered through NEKESC. Linda is talking with Bill Majors, and Paula Kellogg to develop possible leadership services.

Linda shared with the members she has been speaking to Nan Harper, grant writer, regarding grants available. The consensus of the board was to hire Nan for \$35.00 an hour not to exceed 20 hours to do preliminary work, reviewing grant opportunities that may match our needs.

2. **Information/Discussion – Internet Consortium**

Linda shared with members the superintendents support the use of written contracts between NEKESC and members of the technology consortium. Contracts will help to minimize financial risk. E-rate reimbursement is being reviewed along with possibly depositing the reimbursement into the consortium to lower charges to the participating districts.

3. **Information/Discussion – Recruiting of Teachers for 2007-2008**

Judy shared with members administrators are attending education career fairs and the candidate numbers have gone down. So far, special education teacher candidates are not available. Known vacancies for 07-08 were discussed.

4. Information/Discussion – Gifted Students Compete

Judy informed the members Chris Twenhafel took three teams to an Odyssey of the Mind Competition the first weekend in March and the teams did very well. One team will be attending State competition in April.

5. Information/Discussion – Medicaid Update

Judy discussed with the members we have received notification Medicaid will go to fee for service instead of bundled rate for services. Physician referrals will be required for OT, PT and SLP services to be reimbursable. It is likely we will experience a significant drop in Medicaid revenue during the coming year.

6. Information/Discussion – Policy Review

Interlocal Organization and Interlocal Board Operation policies were reviewed and changes made.

• Action Items

1. Action – KBI Background Checks

Background checks were discussed. Perry made a motion to use www.accesskansas.org website to complete background checks on all new hires. Jolly seconded and motion carried 5-0.

2. Action – Relocation of Board Meetings

It was recommended the April NEKESC BOE meeting be held in the Oskaloosa NEKESC office. Gigstad made a motion to hold the April NEKESC BOE meeting at the Oskaloosa NEKESC office located at 1220 Walnut. Jolly seconded and the motion carried 5-0.

3. Action – Policy Adoption

Perry made a motion to approve the Credit Card Guideline Procedures with corrections identified. Jolly seconded and the motion carried 5-0.

Jolly made a motion to approve the Business Management Policies. Gigstad seconded and motion carried 5-0.

The consensus of the BOE is to research Mastercard and Visa for credit card services.

• Executive Session

At 9:27 p.m., Jolly made a motion to go in to Executive Session in the boardroom for 30 minutes to discuss negotiation, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 9:57 p.m. The Executive Session included Linda Aldridge, Executive Director, and Judy Denton, Director of Special Education. Willits seconded and motion carried 5-0.

Denton left executive session at 9:57 p.m.

At 9:57 p.m. open session resumed and Jolly made a motion to go into Executive Session in the boardroom for 15 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:12 p.m. Willits seconded and the motion carried 5-0

Cindy Kelly, KASB attorney, was called for phone conference at 10:08 p.m.

At 10:12 p.m. open session resumed and Jolly made a motion to go into Executive Session in the boardroom for 10 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:22 p.m. Willits seconded and the motion carried 5-0.

Phone conference ended with Cindy Kelly at 10:20 p.m.

At 10:22 p.m. open session resumed and Jolly made a motion to go into Executive Session in the boardroom for 10 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:32 p.m. Willits seconded and the motion carried 5-0.

At 10:32 p.m. open session resumed and Jolly made a motion to go in to Executive Session in the boardroom for 5 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:37 p.m. Willits seconded and the motion carried 5-0.

At 10:37 p.m. open session resumed and Jolly made a motion to go in to Executive Session in the boardroom for 5 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:42 p.m. Willits seconded and the motion carried 5-0.

At 10:42 p.m. open session resumed and Jolly made a motion to go in to Executive Session in the boardroom for 5 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:47 p.m. Willits seconded and the motion carried 5-0.

At 10:47 p.m. open session resumed and Jolly made a motion to go in to Executive Session in the boardroom for 5 minutes to continue discussing negotiations, personnel matters of non-elected personnel, and consultation with attorney on a matter protected by the attorney-client privilege, reconvening in this room at 10:52 p.m. Willits seconded and the motion carried 5-0.

At 10:52 p.m. open session resumed.

Gigstad made a motion to accept the resignation from Kathy Winters. Perry seconded and the motion carried 5-0.

Gigstad made a motion to change Tiera Kronshage's title from Coordinator to Assistant Director of Special Education effective immediately. Jolly seconded and the motion carried 5-0.

Gigstad made a motion to issue Terri Coughlin an administrative contract for the 07-08 school year. Jolly seconded and the motion carried 5-0.

Linda distributed to the members a self evaluation, evaluation procedures, and blank evaluation form for the purpose of evaluating the Executive Director.

- **Adjournment**

At 10:59 p.m. Gigstad made a motion to adjourn the meeting. Jolly seconded and the motion carried 5-0.

Thomas Holroyd
President

Krystal Porter
Clerk of the Board