

# Board of Education



## Minutes

Supers Scheduled to Attend Board Meeting

Steve Johnston, Regular

Steve Wiseman, Alternate

**Date: April 18, 2007**

**Location: NEKESC Oskaloosa Office - 1220 Walnut Street, Oskaloosa**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:00 p.m., Bill Perry, Vice President, called the meeting to order. Members present: Bill Perry, Dave Jolly, Todd Gigstad, Gary Willits, and Dan Evans. Members not present: Tom Holroyd and Beryl Darrah.

Others present: Linda Aldridge, Ed.D., Executive Director; Judy Denton, Special Education Director; Dona Higgins, Business Manager; Steve Johnston, Superintendent; Sharon Branson, SETA Representative; Krystal Porter, Clerk of the Board; and Larry Mears, Attorney.

### • **Action – Consent Agenda**

Jolly made motion to approve the Consent Agenda as revised. Evans seconded and motion carried 5-0.

1. Approval of Minutes – Approval of Minutes
2. Approval of Agenda – Approval of Agenda with the following addition/changes: Identifying the meeting location as 1220 Walnut Street, Oskaloosa; Communications - add Item #3 – Credit Card List; Action Item – add Item #4 – Relocation of May Board meeting; Executive Session – Item #2 – For consultation with our attorney on a matter protected by the attorney-client privilege – move to follow Communications Received.
3. Approval of Bills and Claims – Approval of Bills and Claims

### • **Receive – Communications from Visitors Present**

Sharon Branson distributed flyers as a reminder for the 7<sup>th</sup> annual Community Resource Expo held at Lawrence Free State High School on April 25<sup>th</sup>. Sharon also updated the Board regarding Job Olympics and the students' successes. It was suggested to publish an article highlighting the students attending the Job Olympics in the Jefferson County and Atchison papers.

- **Receive – Communications**

- 1. Treasurer’s Report Distributed**

Dona provided copies of the treasurer’s report for the month of April.

- 2. Hiring Notebook**

Krystal provided copies of the Hiring Notebook for Board review. A suggestion was made to place the handbook on the website for supervisors/administrators to download.

- 3. Credit Cards**

Dona distributed a NEKESC Credit Card list identifying credit cards and holders of each. Dona will continue researching Mastercard and Visa options for credit card services.

- **Executive Session**

At 7:19 p.m., Jolly made a motion to go in to Executive Session in the conference room for 20 minutes for consultation with our attorney on a matter protected by the attorney-client privilege, reconvening in this room at 7:39 p.m. The Executive Session included Linda Aldridge, Executive Director and Larry Mears, Attorney. Gigstad seconded and motion carried 5-0.

At 7:39 p.m., open session resumed and Jolly made motion to go in to Executive Session in the conference room for 15 minutes to continue consultation with our attorney on a matter protected by the attorney-client privilege, reconvening in this room at 7:54 p.m. Gigstad seconded and motion carried 5-0.

At 7:54 p.m., open session resumed and Jolly made motion to go in to Executive Session in the conference room for 10 minutes to continue consultation with our attorney on a matter protected by the attorney-client privilege, reconvening in this room at 8:04 p.m.. Gigstad seconded and motion carried 5-0.

At 8:04 p.m., open session resumed.

Mears left at 8:04 p.m.

Evans left at 8:04 p.m.

- **Action Items**

- 1. Action – Personnel Update**

Judy reviewed the list of contracts, resignations and terminations for approval.

Evans returned at 8:07

Gigstad made a motion to approve the contracts with the exception of Chris Cleaning. Evans seconded and motioned carried 5-0.

- **Discussion Items**

- 1. **Information/Discussion – Director of Special Education**

- Judy Denton resigned her position effective June 30. Linda proposed hiring a Director of Special Education continuing with the organizational pattern that is currently used. The consensus of the Board was to conduct an internal and external search for a Director of Special Education.

- **Executive Session**

- At 8:17 p.m., Evans made a motion to go in to Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:27 p.m. The Executive Session included Linda Aldridge. Willits seconded and motion carried 5-0.

- At 8:27 p.m., open session resumed and Evans made a motion to go in to Executive Session in the conference room for 5 minutes to continue discussing personnel matters of non-elected personnel, reconvening in this room at 8:32 p.m. Willits seconded and motion carried 5-0.

- At 8:32 p.m., open session resumed and Evans made a motion to go in to Executive Session in the conference room for 5 minutes to continue discussing personnel matters of non-elected personnel, reconvening in this room at 8:37 p.m. Willits seconded and motion carried 5-0.

- At 8:37 p.m., open session resumed and Evans made a motion to go in to Executive Session in the conference room for 10 minutes to continue discussing personnel matters of non-elected personnel, reconvening in this room at 8:47 p.m. Willits seconded and motion carried 5-0.

- At 8:47 p.m., open session resumed.

- At 8:47 p.m., Perry made a motion to have a five-minute recess. Evans seconded and motion carried 5-0.

- At 8:51 p.m. meeting resumed.

- **Action Items**

- 1. **Action - Recruitment**

- Judy discussed the increasing difficulty in recruiting qualified special education teachers. Incentives suggested were reimbursement for college credit, signing bonus and moving expense reimbursement. Gigstad made a motion to establish a \$1,000 hiring bonus for newly hired certified staff. Jolly seconded and the motion carried 5-0.

- 2. **Action – Internet Consortium**

- Tabled until May meeting.

- 3. **Action – Policy Adoption**

- Jolly made a motion to approve the Interlocal Organization and Interlocal Board Operations Policies. Gigstad seconded and motion carried 5-0.

#### **4. Action – Relocation of Board Meeting**

Gigstand made a motion to hold the May NEKESC BOE meeting at the Oskaloosa NEKESC office located at 1220 Walnut. Jolly seconded and the motion carried 5-0.

#### **• Discussion Items**

##### **1. Information/Discussion – Policy Review**

Instructional Program policies were reviewed and changes made.

#### **• Executive Session**

At 9:55 p.m., Jolly made a motion to go in to Executive Session in the conference room for 15 minutes to discuss negotiations and personnel matters of non-elected personnel, reconvening in this room at 10:10 p.m. The Executive Session included Linda Aldridge, Dona Higgins, Business Manager; and Krystal Porter, Human Resource Manager. Willits seconded and motion carried 5-0.

At 10:10 pm, open session resumed and Jolly made a motion to go in to Executive Session in the Conference room for 10 minutes to continue discussing negotiations, and personnel matters of non-elected personnel, reconvening in this room at 10:20 p.m. Willits seconded and motion carried 5-0.

At 10:20 pm, open session resumed and Jolly made a motion to go in to Executive Session in the Conference room for 10 minutes to continue discussing negotiations, and personnel matters of non-elected personnel, reconvening in this room at 10:30 p.m. Willits seconded and motion carried 5-0.

Higgins left executive session at 10:30 p.m.

Porter left executive session at 10:30 p.m.

At 10:30 pm, open session resumed and Jolly made a motion to go in to Executive Session in the Conference room for 15 minutes to continue discussing negotiations, and personnel matters of non-elected personnel, reconvening in this room at 10:45 p.m. Willits seconded and motion carried 5-0.

Aldridge left executive session at 10:45 p.m.

At 10:45 pm, open session resumed and Jolly made a motion to go in to Executive Session in the conference room for 5 minutes to continue discussing negotiations, and personnel matters of non-elected personnel, reconvening in this room at 10:50 p.m. Willits seconded and motion carried 5-0.

At 10:50 pm, open session resumed and Jolly made a motion to go in to Executive Session in the conference room for 15 minutes to continue discussing negotiations, and personnel matters of non-elected personnel, reconvening in this room at 11:05 p.m. Willits seconded and motion carried 5-0.

At 11:05 p.m., open session resumed.

Gigstad made motion to extend Linda Aldridge's contract one more year. Jolly seconded and motion carried 5-0.

- **Adjournment**

At 11:10 p.m. Evans made a motion to adjourn the meeting. Gigstand seconded and the motion carried 5-0.

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Bill Perry  
Vice-President

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Krystal Porter  
Clerk of the Board