

# Board of Education



## Minutes

Supers Scheduled to Attend Board Meeting

Scott Myers, Regular

Harry Austin, Alternate

**Date: June 20, 2007**

**Location: USD #341 Oskaloosa Central Office, 404 Park Street, Oskaloosa**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:00 p.m., Tom Holroyd, President, called the meeting to order. Members present: Tom Holroyd, Dave Jolly, John Henry (replacing Gary Willits), Andy Sullivan (replacing Dan Evans), Leonard Lange (replacing Todd Gigstad), Paul Brown (replacing Beryl Darrah), Bill Perry (arriving at 7:20 p.m.).

Others present: Linda Aldridge, Ed.D., Executive Director; Judy Denton, Director of Special Education; Shelia Smith, Assistant Director of Special Education; Terri Coughlin, JDLA Principal; Scott Myers, Superintendent; Krystal Porter, Clerk of the Board; and Larry Mears, Attorney (arriving at 7:15 p.m., leaving at 8:28 p.m.)

- **Action – Consent Agenda**

Lange made a motion to approve the Consent Agenda as revised. Jolly seconded and the motion carried 6-0.

1. Action - Approval of Minutes

2. Action - Approval of Agenda – Approval of Agenda with the following addition/changes: Executive Session – add #1 – For consultation with our attorney on a matter protected by the attorney-client privilege; Executive Session - #1 – move discussion of Personnel Matters of non-elected personnel to #2; move #1- Information/Discussion – Budget to follow communications; add Action Item - #1 Special Education Budget Adoption to follow Budget information/discussion; change Information/Discussion - #2 - Policy Review to # 2 Action Item; add Action Item - #3 - Moving location of July BOE meeting to the NEKESC Business Office to follow para salaries.

3. Action - Approval of Bills and Claims

- **Receive – Communications from Visitors Present**

There were no communications from visitors.

- **Receive – Communications**

- 1. **Treasurer’s Report**

- Copies of the treasurer’s report for the month of June were provided.

- **Discussion Item**

- 1. **Information/Discussion – Budget**

- Linda shared with the Board that the over-all local district assessment increase is 3.58%, below last month’s preliminary report.

- **Action Items**

- 1. **Action Item – SPED Budget**

- Linda distributed the NEKESC Special Education Budget Documents. Jolly made a motion to approve the SPED Budget. Lange seconded and the motion carried 6-0.

- 2. **Action Item – Policy Review**

- Jolly made a motion to approve the student policies. Sullivan seconded and the motion carried 6-0.

- **Executive Session**

- At 7:15 p.m., Jolly made a motion to go into Executive Session in the boardroom for 30 minutes for consultation with our attorney on a matter protected by the attorney-client privilege and to discuss personnel matters of non-elected personnel, reconvening in this room at 7:45 p.m. The Executive Session included Linda Aldridge, Executive Director and Larry Mears, attorney. Lange seconded and the motion carried 6-0.

- Perry arrived at 7:20 p.m.

- At 7:45 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 30 minutes to continue consultation with our attorney on a matter protected by the attorney-client privilege and to discuss personnel matter of non-elected personnel, reconvening in this room at 8:15 p.m. The Executive Session included Linda Aldridge and Larry Mears. Lange seconded and the motion carried 7-0.

- At 8:15 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 15 minutes to continue consultation with our attorney on a matter protected by the attorney-client privilege and to discuss personnel matter of non-elected personnel, reconvening in this room at 8:30 p.m. The Executive Session included Linda Aldridge and Larry Mears. Lange seconded and the motion carried 7-0.

- Mears left at 8:28 p.m.

- At 8:30 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 5 minutes to continue to discuss personnel matter of non-elected personnel, reconvening in this room at 8:35 p.m. The Executive Session included Linda Aldridge. Lange seconded and the motion carried 7-0.

- At 8:30 p.m., open session resumed.

- **Action Items**

- 1. **Action – Personnel Update**

- Judy reviewed the list of contracts and resignations for approval. Jolly made a motion to approve as listed. Lange seconded and the motion carried 6-1. Holroyd opposed.

- Perry made a motion to approve Linda Aldridge’s contract adding 1 more week of vacation to total 4 weeks. Jolly seconded and the motion carried 7-0.

- **Discussion Item**

- 1. **Information/Discussion – Special Education Administration**

- Linda discussed new roles and responsibilities associated with special education administration. Linda will be the Executive Director/Director of Special Education for the 2007-2008 school year. Shelia will continue as the Assistant Director of Special Education and the special education administrator for the Oskaloosa School District. Shelia will expand her responsibilities to include supervising two new coordinators, filing state reports, etc. The remaining six districts will be divided up between the two new coordinators.

- 2. **Information/Discussion – Grant Opportunities**

- Nan Harper was previously authorized by the Board to investigate a variety of funding sources. Linda will research Nan’s findings and recommend those funding sources that most closely match our needs. The grants will be written in-house and Nan will review final documentation.

- **Action Items**

- 1. **Action – Workers Compensation**

- Linda shared with the Board regarding price quotes from four work compensation sources. They are as follows:

KASB	\$25,566 (current provider)
Accident Fund	\$25,078
EMC	\$29,862
Hartford	\$31,000

- Though KASB is not the lowest quote, Linda recommended that we stay with KASB because of the strong support for public schools and commitment to carrying all districts that request service, even during “high use” years. KASB has restructured their rates, making it unlikely that additional assessments will be levied as in past years.

- Jolly made a motion to contract with KASB for Worker’s Compensation coverage. Lange seconded and the motion carried 7-0.

- 2. **Action – Para Salaries**

- Krystal distributed two worksheets with options for para salary increases. Option one was a 3.5% increase on the hourly rate. Option two was an increase of 2.0% on the hourly rate; three additional holidays be given at 1.7% ; totally a 3.7% increase. Perry made a motion to approve the para salary increase to 2.0%

on the hourly rate and three additional holidays totally 3.7%. Lange seconded and the motion carried 6-1. Jolly abstained.

**3. Action – Moving Location of July’s meeting.**

Jolly made a motion to move the July’s BOE meeting to the NEKESC Business Office. Perry seconded and the motion carried 7-0.

• **Adjournment**

At 9:00 p.m. Jolly made a motion to adjourn the meeting. Perry seconded and the motion carried 7-0.