



Board of Directors

Minutes

Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Tim Marshall, Alternate

Date: July 16, 2008

Location: Keystone Business Office, 1220 Walnut Street, Oskaloosa

Time: 7:00 p.m. Introductions, Call Meeting to Order

At 7:00 p.m., Todd Gigstad called the meeting to order. Members present: Dave Jolly, Jenny Morgison, Jody Lockhart (replacing Laverne Clark), Karen Edmonds (replacing William Perry) and Andy Sullivan (proxy). Members not present: Jon Henry (replacing Gary Willits) and Ed Courtney (replacing Dan Evans).

Others present: Linda Aldridge, Executive Director; Shelia Smith, Deputy Director of Special Education; Linda Kilgore, Clerk of the Board; Debra May, Business Manager, arriving at 7:03; Sharon Branson, SETA Representative; Terri Coughlin, Principal, JDLA; Kathy Young, Betsy Schmelzle, Joane McLaughlin (all leaving at 7:44); Laverne Clark (proxy) and Loren Feldkamp, Superintendent.

Welcome New Board Members

Todd welcomed new board members.

Election of Officers

1. Action - Election of President

Karen made a motion to nominate Todd Gigstad for president. Jenny seconded and the motion carried 6-0.

2. Action – Election of Vice-President

Jenny made a motion to nominate Dave Jolly for Vice-President. Karen seconded and the motion carried 6-0.

Monthly Action Items

1. Approval of Agenda

Dave made a motion to approve the agenda. Karen seconded and the motion carried 6-0.

2. Approval of Minutes

Dave made a motion to approve the minutes of the June meeting as mailed to members. Jenny seconded and the motion carried 6-0.

3. Approval of Bill & Claims

Dave made a motion to approve the Bills and Claims as presented. Karen seconded and the motion carried 6-0.

4. Approval of Monthly Fund Transfers

Dave made a motion to approve the Monthly Fund Transfers as presented. Jenny seconded and the motion carried 6-0.

5. Approval of Personnel Update

Shelia reviewed the list of contracts and resignations.

Karen made a motion to approve the Personnel Update as presented. Dave seconded and the motion carried 6-0.

Monthly Communications

1. Receive Communications from Visitors Present

There were no communications from visitors present.

2. Receive General Communications

Linda shared that she will meet with any new board members about Keystone, if they wish to. The board agreed to have Linda continue giving them weekly updates. Linda distributed her business card and encouraged Board members to call her if they had questions or concerns.

3. Receive Treasurer's Report

Copies of the July Treasurer's Report were provided.

4. Receive Cash Summary Report

Debra reviewed the Cash Summary Report for July.

Action Item – Old Business

1. Carl Perkins

Linda explained that the Carl Perkins issue has been resolved and by a payment of \$26,846.00 from the Carl Perkins fund and \$35,932.98 from Fund 10.

Karen made a motion to approve the amount of \$62,778.98. Dave seconded and the motion carried 6-0.

Action Item – New Business

1. Health Insurance-The Benefits Committee made recommendations regarding 08-09 Health Insurance Policies. Dave made a motion to approve the Health Insurance Committee's

recommendation of Blue Cross/Blue Shield Triple Option Plan for the 2008-2009 school year as presented. Jenny seconded and the motion carried 6-0.

Dave made a motion to approve the benefits committee stay together for the following year. Jody seconded and motion passed 6-0.

2. – 20. Annual Reorganization of the Board

Items #2-#20 on agenda.

Dave made a motion to approve Item #2-20 as presented. Karen seconded and the motion carried 6-0.

21. Board Retreat-Linda recommended that a Keystone Board retreat be planned to clarify roles, communication issues, and responsibilities regarding the Board and the Superintendent Advisory Council. This will be best accomplished if Keystone Board members, appointed proxies, superintendents, and SPED administrators are present. Discussion occurred regarding the advisability of this retreat, along with suggested dates/times/locations. Dave made a motion to approve a Board Retreat for August 13th, 2008 at 6:00 p.m. at a location yet to be determined. Jody seconded and motion carried 6-0.

22. Budgets-Debra and Linda presented for approval budgets for Special Education (01) and the Service Center (10). Jenny made a motion to approve Funds 01, Special Education and 10, Service Center. Dave seconded and motion carried 6-0.

Andy left the meeting at 7:59 p.m.

23. Vehicle Sales-Debra and Linda discussed procedures for sale of unneeded vehicles. Karen made a motion to sell unneeded vehicles as discussed. Jody seconded and motion carried 5-0.

24. PAT Grant Award- Linda recommended the Board approve the FY 2008-09 Parents as Teachers Grant award in the amount of \$391,247.00. Karen made a motion to approve the PAT grant award amount. Jenny seconded and motion carried 5-0.

25. Substitute Para Rate- Linda recommended that the rate of \$9.00/hour be established for substitute paras. Dave made a motion to approve the \$9.00/hour substitute para rate, Jenny seconded and motion carried 5-0.

Discussion Items – Old Business

1. KFAST

This issue has been resolved. Linda shared details.

Discussion Items – New Business

1. Medicaid

Linda discussed current issues associated with Medicaid, including the portion of Categorical Aid that is based upon Medicaid eligibility.

Executive Session

At 8:05 p.m., Dave made a motion to go into Executive Session in the conference room for 15 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:20 p.m., with possible action to be taken at that time. The Executive Session included Linda Aldridge, Executive Director and Shelia Smith, Deputy Director of Special Education. Karen seconded and motion carried 5-0.

At 8:20 p.m. open session resumed, with a request for 5 more minutes of Executive Session, thus resuming open session at 8:25 p.m.

Action Items

1. Dave made a motion to forgive Elizabeth Schmelzle the obligation of repaying six (6) days borrowed from the sick leave bank, on the condition the Board receives a letter from SETA. Jenny seconded and motion carried 5-0.
2. Karen made a motion to allow a 5 month period for Charlene Knapp to continue on Health Insurance covered by Keystone, with a review at that time (which will be the December 2008 meeting.) Jenny seconded and motion carried 5-0.

Adjournment

At 8:29 p.m., Dave made a motion to adjourn the meeting. Jenny seconded and the motion carried 5-0.

Todd Gigstad, Board President

Linda Kilgore, Clerk of the Board