

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Jean Rush, Regular

Dennis Yoder, Alternate

DATE: November 18th, 2009

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa

Time: 7:00 p.m. Call Meeting to Order

At 7:04 p.m., Todd Gigstad called the meeting to order. Members present: Jon Henry, Ed Courtney, USD #343 Board Proxy Jenny Morgison, Karen Edmonds, Shannon McMahon, Jody Lockhart.

Others present: Linda Aldridge, Executive Director; Mark McBeth, Director; Jeanette Souther, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Superintendents Scott Myers, USD #340 and Loren Feldkamp, USD #338. Arriving at 7:17 p.m., Jean Rush, Superintendent, USD #342. Others in attendance: Terri Coughlin, JDLA Principal; Sharon Branson, Betsy Schmelzle, Kathy Young, Diane Liebsch, Robin Courtney and Sharon Laverentz, Keystone employees; Milton Young, patron.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jon Henry made a motion to approve the agenda as presented. Shannon McMahon seconded and motion carried 7-0.

Executive Session

At 7:07 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:17 p.m. The Executive Session included Linda Aldridge, Jeanette Souther, Loren Feldkamp and Scott Myers. Jody Lockhart seconded and motion carried 7-0.

At 7:17 p.m. open session resumed.

Monthly Action Items

1. Personnel Update

Linda Aldridge reviewed the list of contracts and resignations.

ACTION: Jon Henry made a motion to approve the personnel update as presented. Jenny Morgison seconded and motion carried 6-1.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Minutes of last meeting**
- 2. Approval of Bills & Claims**
- 3. Approval of Cash Summary Report**
- 4. Approval of Monthly Fund Transfers**
- 5. Approval of Check Registers**
- 6. Approval of Treasurer's Report**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Karen Edmonds seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

Diane Liebsch, Keystone Special Education teacher and SETA Representative, thanked the board members for serving not only on their own respective boards, but also on the Keystone Board of Directors.

2. Receive General Communications

Jeanette Souther shared that a team of four Keystone Early Childhood educators (Amy Pound, Janet Tust, Donna Trainer and Cindy Malone) recently presented at an Autism Conference in Wichita, with very positive feedback. Janet Tust will be running a pilot site for MTSS at the Early Childhood level, one of only five sites selected in the state. Mark McBeth shared that the recent 'Tic Tak' Conference (Technology Integrated Classrooms - Tonganoxie, Altec, Keystone) held in Tonganoxie, was a big success, with thank you's to Dan Hinrichsen, Linda Kilgore and Denise Spainhower for their efforts in pulling this conference together.

Action Items

1. Reconciliation Procedures

Linda Aldridge explained that the audit team is recommending revisions in the monthly reconciliation process. Linda spoke on these revisions and recommended these procedures be included in the Keystone business manual.

ACTION

Karen Edmonds made a motion to adopt the monthly reconciliation procedures as presented for inclusion in the Keystone business manual. Shannon McMahon seconded and motion carried 7-0.

2. Broadband Contract

Linda Aldridge presented broadband quotes from two different sources. Discussion was invited.

ACTION

Jon Henry made a motion for KanED to be contracted for services beginning no later than May, 2010. Karen Edmonds seconded and motion carried 6-1.

Discussion Items

1. Budget

Linda Aldridge presented information related to the current status of the special education budget. She explained that Keystone is on track with the savings in regard to the budget, with even more savings occurring in capping the para hours than previously estimated. Linda explained the draft of the proposed process for Program Analysis of Special Ed services. This is a process by which to analyze programs: Administration, Oskaloosa staff, Departments, Cluster Programs, Districts and Non-Mandated Services.

2. Student Achievement Data

Jeanette Souther presented data regarding academic achievement of students receiving special education services, broken out by district. Jeanette welcomed questions.

3. Possible Relocation of JDLA

Linda Aldridge provided a summary of sites investigated so far, for the possible relocation of JDLA. Discussion occurred on a possible partnership with The Guidance Center. Linda will investigate further and bring more information to the board, for further discussion.

Executive Session

At 8:55 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:05 p.m. The Executive Session included Linda Aldridge, Mark McBeth and Superintendents Jean Rush, Loren Feldkamp and Scott Myers. Jody Lockhart seconded and motion carried 7-0.

At 9:05 p.m., open session resumed.

At 9:05 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:10 p.m. The Executive Session included Linda Aldridge, Mark McBeth and Superintendents Jean Rush, Loren Feldkamp and Scott Myers. Jody Lockhart seconded and motion carried 7-0.

At 9:10 p.m., open session resumed.

At 9:10 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 2 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:12 p.m. The Executive Session included Linda Aldridge, Mark McBeth and Superintendents Jean Rush, Loren Feldkamp and Scott Myers. Jody Lockhart seconded and motion carried 7-0.

At 9:12 p.m., open session resumed.

Adjournment

At 9:13 p.m., Jody Lockhart made a motion to adjourn the meeting. Jon Henry seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board