

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Steve Wiseman, Regular

Loren Feldkamp, Alternate

DATE: December 16th, 2009

Location: Oskaloosa School District, 404 Park St., Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:04 p.m., Todd Gigstad called the meeting to order. Members present: Jon Henry, Ed Courtney, Beth Kelley, Karen Edmonds, Shannon McMahon, Jody Lockhart.

Others present: Linda Aldridge, Executive Director; Mark McBeth, Director; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Superintendents Steve Wiseman, USD #377 and Loren Feldkamp, USD #338. Arriving at 7:32 p.m., Jean Rush, Superintendent, USD #342. Others in attendance: Terri Coughlin, JDLA Principal; Sharon Branson, Betsy Schmelzle, Kathy Young, Keystone employees; Milton Young, patron.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jody Lockhart made a motion to approve the agenda as presented. Shannon McMahon seconded and motion carried 7-0.

Executive Session

At 7:10 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:20 p.m. The Executive Session included

Linda Aldridge, Rhonda Denning, Loren Feldkamp and Steve Wiseman. Shannon McMahon seconded and motion carried 7-0.

At 7:20 p.m. open session resumed.

Monthly Action Items

1. Personnel Update

ACTION: Shannon McMahon made a motion to approve the personnel update as presented. Beth Kelley seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Minutes of last meeting**
- 2. Approval of Bills & Claims**
- 3. Approval of Cash Summary Report**
- 4. Approval of Monthly Fund Transfers**
- 5. Approval of Check Registers**
- 6. Approval of Treasurer's Report**

ACTION: Jon Henry made a motion to approve the Monthly Consent Agenda Items as presented. Jody Lockhart seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

Terri Coughlin, JDLA Principal, shared that a junior at JDLA, Derek Tate, recently won the "Kansas Don't Spoil It" Calendar Drawing contest. He also met with the Lieutenant Governor of Kansas to receive the award. This will be for the 2010 Calendar. Congratulation to Derek on winning this contest!

2. Receive General Communications

Todd Gigstad thanked the Knight's of Columbus for donating \$239.70 to the Keystone Early Childhood Program. This donation is greatly appreciated.

Discussion Items

1. Cammie Braden – Parents As Teachers

Cammie Braden, Parents As Teachers, addressed the Board with her bi-annual report. Cammie shared that because of budget cuts, her staff have made adjustments so that none of these cuts affect the families being served. They have streamlined efforts and doubled-up (teams) in order to accomplish this. Cammie also shared that she is currently serving as President of Kansas Parents as Teachers Association and also, serving on a focus group for the Kansas Commissioner of Education.

2. Role of Superintendent Advisory Council

Discussion occurred on clarification as to the role of the Superintendent Advisory Council. Linda Aldridge presented proposed language to describe the role of the Advisory Council. This language was received by the Board, with no proposed changes. The Board would like to continue to invite Superintendents attending the Board meetings to sit in on Executive Sessions as needed, specifically when it is concerning their district.

3. Plan for Fiscal Analysis

As per the strategic plan, a method for fiscal analysis was developed. This plan was reviewed and approved by the Superintendent Council and will be utilized to analyze special education expenditure patterns. This plan was received by the Board, with no proposed changes. Data from this analysis will be presented in the months of January and February.

4. Car Leasing

Debra May presented preliminary data regarding car leasing as a potential method for reduction of costs. From her information thus far, it appears it may be more expensive to lease.

5. JDLA

Linda Aldridge and Terri Coughlin updated the Board regarding costs, location, and potential partnership with the Guidance Center. Terri shared in detail the breakdown of the costs of JDLA, 2009/10. Discussion was invited.

6. Business Office

Debra May provided an update regarding reconciliation to the cash summary report. She is continuing to work with Data Team to resolve this issue.

At 8:26 p.m., Ed Courtney left the meeting and returned at 8:27 p.m.

At 8:30 p.m., Superintendent Steve Wiseman left the meeting.

Action Items

1. Mission Statement

A committee met to revise the Keystone Mission Statement. Shannon McMahon shared results, explaining that part of the old mission statement was added to the current one, to include the education piece be back in the mission of Keystone.

ACTION

Shannon McMahon made a motion to approve the Mission, Vision and Values statement as presented. Karen Edmonds seconded and motion carried 7-0.

2. Technical Assistance Support Network (TASN) Grant Approval

Permission was requested to file for six TASN grants and one Carl Perkins grant. Three of the TASN grants are a continuation of our old KSTARS grants. The other three are new proposals.

ACTION

Jon Henry made a motion to approve as presented, the six TASN grant proposals and the one Carl Perkins grant proposal being submitted. Ed Courtney seconded and motion carried 7-0.

Executive Session

At 8:40 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss negotiations, reconvening in this room at 8:50 p.m. The Executive Session included Linda Aldridge and Superintendents Jean Rush and Loren Feldkamp. Jody Lockhart seconded and motion carried 7-0.

At 8:50 p.m., open session resumed.

Jon Henry recused himself from the following vote.

ACTION

Karen Edmonds made a motion to appoint Jon Henry to serve as the Keystone Board appointed negotiator with SETA. Beth Kelley seconded and motion carried 6-0.

At 8:54 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected

personnel, reconvening in this room at 9:04 p.m. The Executive Session included Linda Aldridge. Jody Lockhart seconded and motion carried 7-0.

At 9:04 p.m., open session resumed.

Adjournment

At 9:05 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board