

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Scott Myers, Regular

Jon Pfau, Alternate

DATE: March 11th, 2009

Location: Keystone Business Office, 1220 Walnut, Oskaloosa

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Dave Jolly, Board Vice President, called the meeting to order. Members present: Ed Courtney, Jon Henry, Jenny Morgison, Jody Lockhart, and Karen Edmonds. Arriving at 7:01 p.m., Todd Gigstad.

Others present: Linda Aldridge, Executive Director; Shelia Smith, Deputy Director of Special Education; Jeanette Souther, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Scott Myers, Superintendent. Visitors present: Christina Brown, Betsy Schmelzle and Kathy Young, Keystone.

Monthly Action Items

- 1. Approval of Agenda**
Karen made a motion to approve the agenda as amended, moving up Monthly Communications #1, Communication from Visitors Present, to prior to the first Executive Session. Jenny seconded and motion carried 6-0.
- 2. Approval of Minutes**
Jon made a motion to approve the Minutes of the February meeting. Ed seconded and motion carried 7-0.
- 3. Approval of Bills & Claims**
Karen made a motion to approve the Bills & Claims, including approval for the district sub pay and payroll liabilities that are not yet included on the list, due to the Board meeting being moved up one week in order to accommodate Spring Break. Jenny seconded and motion carried 7-0.

4. Approval of Monthly Fund Transfers

Dave made a motion to approve the monthly fund transfers as presented. Ed seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

Betsy Schmelzle and Christina Brown, Keystone Social Workers, spoke about the very important services they provide to area children.

Executive Session

At 7:10 p.m., Dave made a motion to go into Executive Session in the conference room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:25 p.m. The Executive Session included Linda Aldridge, Shelia Smith and Scott Myers. Jody seconded and motion carried 7-0.

At 7:25 p.m., open session resumed.

At 7:25 p.m., Dave made a motion to continue Executive Session in the conference room for an additional 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:35 p.m. Jody seconded and motion carried 7-0.

At 7:35 p.m., open session resumed.

At 7:35 p.m., Dave made a motion to continue Executive Session in the conference room for 5 additional minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:40 p.m. Jody seconded and motion carried 7-0.

At 7:40 p.m., open session resumed.

At 7:40 p.m., Dave made a motion to continue Executive Session in the conference room for 5 additional minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:45 p.m. Jody seconded and motion carried 7-0.

At 7:45 p.m., open session resumed.

Monthly Action Items, Continued

5. Approval of Personnel Update

Karen made a motion to approve the Personnel Update. Jenny seconded and motion carried 7-0.

Jenny made a motion to approve a contract for Kathryn Marshall for the remainder of the 2008-2009 school year. Jon seconded and motion carried 5-2.

Monthly Communications, Continued

2. Receive General Communication

There were no general communications.

3. Receive Treasurer's Report

Copies of the treasurer's report for the month of February were provided. Debra welcomed questions.

4. Receive Cash Summary Report

Debra reviewed the cash summary report.

Discussion Items – Old Business

1. None

Discussion Items – New Business

1. Health Insurance

Linda synthesized information gathered over past months regarding health insurance. She spoke on the various options available. The benefits committee will be meeting soon to discuss these options.

2. Intensive Duty Pay

Shelia explained intensive duty pay as it relates to Keystone paraprofessionals. Further discussion is planned.

3. Keystone Mission, Vision, Values

Linda presented work done by Keystone leaders during Summits I and II. Linda asked the Board to look over the mission statement and provide input and suggest revisions.

4. Hiring Protocol

There will be written justification for every open position this spring. In addition, Superintendents are providing district input regarding the need to fill each position. The goal is to maximize communication among the Board, the Superintendent's Council and Special Ed Administration during these unusual economic times.

Action Items – Old Business

1. None

Action Items – New Business

1. **Budget Revisions**

Dave made a motion to approve the revised Fund 01 (Special Education) budget, Fund 03 (MIS) budget and Fund 44 (SPOT) budget. Jenny seconded and motion carried 7-0.

2. **Acceptable Use Procedure**

Jon made a motion to approve the Acceptable Use Procedures. Dave seconded and motion carried 7-0.

3. **Technology Plan**

Dave made a motion to approve the Technology plan, being submitted this month to KSDE. Ed seconded and motion carried 7-0.

4. **Audit**

Dave made a motion to receive the Audit report for the year ending June 2008, compiled by Lowenthal, Singleton, Webb and Wilson. Jody seconded and motion carried 7-0.

5. **KELC Grant (Early Childhood Block Grant)**

Jody made a motion to approve the KELC Grant for Parents as Teachers and to make application for a Functional Hearing Assessment Grant. Jenny seconded and motion carried 7-0.

Executive Session

At 9:00 p.m., Jon made a motion to go into Executive Session in the conference room for 15 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 9:15 p.m. The Executive Session included Linda Aldridge. Jenny seconded and motion carried 7-0.

At 9:15 p.m., open session resumed. Executive Session continued in the conference room for 15 minutes, to discuss personnel matters of non-elected personnel and Negotiations, reconvening in this room at 9:30 p.m.

At 9:30 p.m., open session resumed. Executive Session continued in the conference room for an additional 15 minutes, to discuss personnel matters of non-elected personnel and Negotiations, reconvening in this room at 9:45 p.m.

At 9:45 p.m., open session resumed. Executive Session continued in the conference room for an additional 5 minutes to discuss personnel matters of non-elected personnel and Negotiations, reconvening in this room at 9:50 p.m.

At 9:50 p.m., open session resumed.

Adjournment

At 9:58 p.m., Jody made a motion to adjourn the meeting. Karen seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board