

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Steve Wiseman, Alternate

DATE: October 20th, 2010

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:01 p.m., President Todd Gigstad called the meeting to order. Members present: Jon Henry, Ed Courtney, Jody Lockhart, Shannon McMahon, Ron Langston and Beth Kelley.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Director of Special Education; Rob Little, Assistant Director of Special Education; Linda Kilgore, Clerk of the Board; Denis Yoder and Jon Pfau, Superintendents; Others in attendance: Beth Steinkamp, Courtney Painton and Dennis Sharkey.

Todd welcomed everyone in attendance and thanked the board members for serving, explaining that their work and dedication are greatly appreciated.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jon Henry made a motion to approve the agenda with amendments to include removing Discussion Item #7, Ozawkie Building, and adding an Executive Session to have preliminary discussions about the acquisition of real estate property. Jody Lockhart seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of Last Meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items. Beth Kelley seconded and motion carried 7-0.

Monthly Communications

1. **Receive Communications from Visitors Present**

Beth Steinkamp, Keystone Special Education teacher and SETA representative, thanked the board members for all their hard work serving on two boards. Rhonda Denning introduced Courtney Painton, Keystone Special Education teacher.

2. **Receive General Communications**

None

Action Items

1. **KU Study Approval**

Tim Marshall explained that a graduate student at KU would like to conduct a study in the Atchison County Community School district, to look at preschoolers' ability to re-tell stories told to them, reinforced with pictures. There is no potential harm and quite possibly benefits to be gained from this study.

ACTION:

Jody Lockhart made a motion to approve the KU Study as presented, and to include a parental consent form in Keystone's file. Ron Langston seconded and motion carried 7-0.

Discussion Items

1. Finance Update

Tim Marshall updated the Board on finances, explaining Keystone is running on a very tight budget, but overall, things are going well.

2. Audit Appeal

Tim explained that we received the final ruling from KSDE regarding our audit appeal. Rhonda briefly reviewed the findings.

3. Equipment Disposal

Tim visited with the board regarding our policy and procedures for disposing of out-of-date equipment to ensure that Keystone is following policy. In the future, Keystone will be more specific on these guidelines, and informing the board as needed.

4. Classroom Planning

Keystone administrators are looking at options regarding an additional functional skills class for students who are staying in school beyond their cohort group. Rhonda Denning and Rob Little explained, stating there is a real need for such a program in the near future.

5. Performance Indicator 11

We have received each district's results on State Indicator 11 (child find for early childhood). Rhonda Denning shared the results, explaining that each Keystone district met student's needs and students were placed appropriately.

6. Grant Update

A draft report of current grants was shared with the Board. Linda Kilgore will add a timeline, do some minor modifications, and continue to keep this information updated to share with the board members.

7. Board Planning

Tim Marshall presented results from the Keystone 'Advance' planning session to the board. The board and superintendents strengths and needs matched the Mission and Vision of Keystone. Tim made some suggestions for changes on the Values statements. The board will discuss possible changes at the November meeting.

Executive Session

At 8:10 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 20 minutes to discuss personnel matters of non-elected personnel, and to have preliminary discussion about the acquisition of real estate property, reconvening in this room at 8:30 p.m. The Executive Session included Tim

Marshall, Rhonda Denning, Rob Little and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 8:30 p.m. open session resumed.

At 8:30 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 20 minutes to discuss personnel matters of non-elected personnel, and to have preliminary discussion about the acquisition of real estate property, reconvening in this room at 8:50 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 8:50 p.m. open session resumed.

At 8:50 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, and to have preliminary discussion about the acquisition of real estate property, reconvening in this room at 9:00 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:00 p.m., open session resumed.

Todd Gigstad appointed Ron Langston and Ed Courtney to an ad hoc committee to enter into negotiations with the Jefferson West school board regarding the Ozawkie building.

Monthly Action Items, Continued

1. Personnel Update

ACTION: Jody Lockhart made a motion to approve the personnel update as presented. Shannon McMahon seconded and motion carried 7-0.

Adjournment

At 9:03 p.m., Jody Lockhart made a motion to adjourn the meeting. Beth Kelley seconded and motion carried 7-0.