

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Jon Pfau, Regular

Jean Rush, Alternate

DATE: February 17th, 2010

Location: Oskaloosa School District, 404 Park St., Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:02 p.m., Jon Henry, Board Vice President, called the meeting to order. Members present: Ed Courtney, Beth Kelley, Karen Edmonds and Jody Lockhart. Member absent: Todd Gigstad. At 7:07 p.m., Shannon McMahon arrived.

Others present: Linda Aldridge, Executive Director; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board. Superintendents: Jon Pfau, USD #341 and Jean Rush, USD #342. Arriving at 7:07 p.m., Scott Myers, Superintendent, USD #340. Others in attendance: Terri Coughlin, JDLA Principal; Krystal Porter, Betsy Schmelzle, Lisa Morando, Sharon Branson, Robin Courtney and Kathy Young, Keystone employees; Milton Young, patron.

Monthly Action Items

1. Approval of Agenda

ACTION:

Ed Courtney made a motion to approve the agenda as amended, adding Discussion Item #6, Ozawkie Building, and Tabling Discussion Item #5, Status of Service Center. Jody Lockhart seconded and motion carried 5-0.

Discussion Items

1. The Guidance Center

Keith Rickard and Lance Lewis, The Guidance Center administrators, addressed the Board regarding a possible partnership between their

organization and ours. The Guidance Center is a private, not for profit organization. Information on Psycho-Social programs offered for children and youth, Medicaid eligibility, and how The Guidance Center would work with our schools was discussed. Terri Coughlin summarized progress made in addressing issues, including logistics of incorporating the Guidance Center with JDLA.

At 7:41 p.m., Keith and Lance left the meeting.

Executive Session

At 7:41 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 30 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:11 p.m. The Executive Session included Linda Aldridge, Rhonda Denning and Jon Pfau. Jody Lockhart seconded and motion carried 6-0.

At 8:11 p.m. open session resumed.

At 8:11 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:21 p.m. The Executive Session included Linda Aldridge, Rhonda Denning and Jon Pfau. Jody Lockhart seconded and motion carried 6-0.

At 8:21 p.m., open session resumed.

At 8:21 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:31 p.m. The Executive Session included Linda Aldridge, Rhonda Denning and Jon Pfau. Jody Lockhart seconded and motion carried 6-0.

At 8:31 p.m., open session resumed.

Monthly Action Items

1. Personnel Update

ACTION: Jody Lockhart made a motion to approve the personnel update as presented. Shannon McMahon seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of last meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**
6. **Approval of Treasurer's Report**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Shannon McMahon seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None

Discussion Items , Continued

2. **Special Education December 1 Count Information**
Linda Aldridge and Rhonda Denning provided data to show trends in demand for special education services, along with a report, by exceptionality, of prevalence in identification. Discussion occurred.
3. **Fiscal Report**
Linda Aldridge updated the Board regarding current fiscal status and end-of-year projections. Linda also shared with the Board a timeline for making budgetary decisions.

At 9:05 p.m., Ed Courtney left the meeting and returned at 9:09 p.m.

ACTION

Beth Kelley made a motion to hold a Special Board Meeting for the purpose of studying the Keystone budget, on February 25th, 2010, from 6 p.m. – 8 p.m., in the Oskaloosa district library. Jody Lockhart seconded and motion passed 5-1.

4. Program Budget Data, Phase II

Krystal Porter shared program budget data, broken down by district, service, and program. Krystal welcomed questions. Linda Aldridge explained this report is a one-time snapshot of specific services provided to districts as of December 1st.

5. Status of Service Center - TABLED

6. Ozawkie Building

Linda Aldridge discussed options concerning the recent developments with the Ozawkie Intermediate School. This week, the Jefferson West board voted to close the Intermediate school in Ozawkie. Keystone is interested in negotiating with the Jeff West district on leasing the property. Shannon McMahon explained that this is a sensitive issue with the patrons of Jefferson West. The Jeff West board will explore all options available prior to choosing what is best for their district.

Action Items

1. Policy Adoption

Keystone is required to adopt policy specific to special education issues, to be in compliance with State and Federal mandates. Drafts of policies were distributed to the Council and Board last month. These policies, if adopted, will then be in the teacher handbook beginning next year.

ACTION

Karen Edmonds made a motion to approve the policies as presented. Shannon McMahon seconded and motion carried 5-1.

2. Keystone Parent Advisory Committee

Linda Aldridge proposed the development of a Parent Advisory Committee with the goal being at least one representative from each of the seven districts. The committee will bring to the board ideas and information on how to better serve the students, and to advocate for students with disabilities.

ACTION

Beth Kelley made a motion to approve the development of a Keystone Parent Advisory Committee (KPAC). Shannon McMahon seconded and motion carried 6-0.

Executive Session

At 9:50 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 20 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:10 p.m. The Executive Session included Linda Aldridge and Jon Pfau. Beth Kelley seconded and motion carried 6-0.

At 10:03 p.m., Linda Aldridge and Jon Pfau left the meeting.

At 10:10 p.m., open session resumed.

At 10:10 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:20 p.m. Beth Kelley seconded and motion carried 6-0.

At 10:20 p.m., open session resumed.

<h2>Adjournment</h2>

At 10:21 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board



Board of Education

Special Board Meeting

Special Meeting
Unofficial Minutes Subject to Board Approval

Date: February 25th, 2010

Location: USD #341 Oskaloosa District Library, 404 Park Street, Oskaloosa

Time: 6:00 p.m. Dinner and Call Meeting to Order

At 6:10 p.m., Linda Aldridge opened the meeting and introduced Alan Schuler. Members present: Todd Gigstad, Beth Kelley, LaVerne Clark Board Proxy representing USD #338, Shannon McMahon and Jon Henry. Members absent: Karen Edmonds and Jody Lockhart. Arriving at 7:11 p.m., Ed Courtney.

Others present: Alan Schuler; Debra May, Business Manager; Jeanette Souther, Assistant Special Education Director; Rhonda Denning, Assistant Special Education Director; Denis Yoder, Superintendent; Jean Rush, Superintendent; Loren Feldkamp, Superintendent; Scott Myers, Superintendent; Linda Kilgore, Clerk of the Board. Others in attendance: Diane Liebsch, Lisa Morando, Denise Spainhower, Janet McAfee, Keystone; Cindy Cookson and Rich Liebsch, patrons.

1. Keystone Budget Review

Alan Schuler shared information regarding the fiscal status and structure of the Keystone Budget. He explained the JDLA budget and the Service Center (Regional) budget. Alan also explained the Cash Summary Report that Debra May presents to the Board each month. Debra plans to produce a Cash Balance Summary report each month (rather than the Treasurer's Report) to present to the Board to help further explain the cash on hand.

2. Adjourn

Linda Aldridge thanked everyone for attending and the meeting was adjourned at 7:21 p.m.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board