

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Steve Wiseman, Alternate

DATE: March 10th, 2010

Location: Oskaloosa School District, 404 Park St., Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:04 p.m., Todd Gigstad, Board President, called the meeting to order. Members present: Ed Courtney, Beth Kelley, Shannon McMahon, Jon Henry, Karen Edmonds and Jody Lockhart.

Others present: Linda Aldridge, Executive Director; Jeanette Souther, Assistant Director of Special Education; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board. Superintendents: Jon Pfau USD #341, Loren Feldkamp USD #338, Scott Myers USD #340 and Denis Yoder USD #343. Others in attendance: Terri Coughlin, JDLA Principal; Denise Spainhower, Betsy Schmelzle, Diane Liebsch, Lisa Morando, Robin Courtney and Kathy Young, Keystone employees; Milton Young, patron. Brian Nyp, Auditor for Lowenthal, Webb and Odermann, P.A. At 8:05 p.m., Sharon Branson arrived at the meeting.

Todd thanked Linda Kilgore, Keystone Board Clerk, for all the work done, as well as Debra May and the Assistant Special Education Directors.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jody Lockhart made a motion to approve the agenda. Karen Edmonds seconded and motion carried 7-0.

Action Items

1. Audit Report

Brian Nyp, Keystone's auditor from Lowenthal, Webb, and Odermann, P.A., presented the audit report concerning school year 2009-2010. Brian shared findings with the Board and answered questions.

ACTION: Jon Henry made a motion to receive the audit report as presented. Beth Kelley seconded and motion carried 7-0.

At 7:27 p.m., Brian Nyp left the meeting.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

ACTION: Shannon McMahon made a motion to approve the Monthly Consent Agenda Items as presented. Jon Henry seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

Kathy Young shared information on the 10th annual Community Resource Expo scheduled for April 1st, 2010, from 4-6 p.m. at Free State High School in Lawrence. For more information, contact Sharon Branson at 785-863-3410 ext. 207, or email her at sbranson@keystonelearning.org.

Diane Liebsch, Special Education teacher at Jefferson County North, spoke on behalf of retired teachers, who are looking at losing 20% income next year if Keystone does not pay the KPERS surcharge.

2. Receive General Communications

Linda Aldridge shared that if anyone has missing pages out of their Keystone Program Budget Notebook, to contact Linda Kilgore.

Aldridge explained that the Superintendent Advisory Council discussed a multi-district Efficiency Study. This is where districts would combine efforts to save money by centralizing what is not location specific, while continuing to keep the local flavor of each district intact. The project is in the beginning stages and more information is to follow.

Keystone is in the process of developing a parent advisory group called Keystone Parent Advisory Council (KPAC). Letters were sent out to all patrons in the Service Center area. All interested parents are invited to attend the meetings. Contact Linda Aldridge for more information.

Discussion Items

1. Special Education Finance

Linda Aldridge presented four assessment scenarios, along with projected ending balances, for the 2010-2011 and 2011-2012 school years. She also showed the recommended cuts in spending necessary to meet the goal of reducing the budget by \$200,000.

Jeanette Souther and Rhonda Denning shared results of what is referred to as the ‘Bump Up’ process, which gives a snapshot of the most current information (as of January 2010) regarding special education services to help with projections for next year.

Proposed budget reductions were discussed.

2. JDLA Location

It is unlikely that the Ozawkie building will be an option for the coming school year. Therefore, JDLA will begin at the Lecompton location for the 2010-2011 school year, while still considering a possible mid-year move to Ozawkie if the opportunity arises.

At 8:38 p.m., Ed Courtney left the meeting and returned at 8:39 p.m.

3. Status of Service Center

Mark McBeth updated the Council regarding the status of Service Center operations. He also updated the Board regarding Learning & Leading, as well as sharing information on the budget.

Action Items, Continued

2. May Board of Director’s Meeting

It was requested that the Board change the date of the May Board meeting. No action was taken.

Executive Session

At 9:04 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 20 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:24 p.m. The Executive Session included Linda Aldridge, Rhonda Denning, Jeanette Souther and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:24 p.m. open session resumed.

At 9:24 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:34 p.m. The Executive Session included Linda Aldridge, Rhonda Denning, Jeanette Souther and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:34 p.m., open session resumed.

At 9:34 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:44 p.m. The Executive Session included Linda Aldridge, Rhonda Denning, Jeanette Souther and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:44 p.m., open session resumed.

At 9:44 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:54 p.m. The Executive Session included Linda Aldridge, Rhonda Denning, Jeanette Souther and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:54 p.m., open session resumed.

At 9:54 p.m., Rhonda Denning and Jeanette Souther left Executive Session.

At 9:54 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 10:04 p.m. The Executive Session included Linda Aldridge and Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 9:59 p.m., Linda Aldridge left Executive Session.

At 10:04 p.m., open session resumed.

At 10:04 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 10:14 p.m. The Executive Session included Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 10:14 p.m., open session resumed.

At 10:14 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 10:19 p.m. The Executive Session included Denis Yoder. Jody Lockhart seconded and motion carried 7-0.

At 10:19 p.m., open session resumed.

Monthly Action Items

1. Personnel Update

ACTION: Jon Henry made a motion to approve the personnel update as presented. Jody Lockhart seconded and motion carried 7-0.

ACTION: Jon Henry made a motion to hold a special Board Meeting on Thursday, March 18th, 2010 at 6:00 p.m. at the Keystone Learning Services office in Oskaloosa, to discuss salary adjustments, to hold an Executive Session on personnel matters of non-elected personnel, and to take action on personnel matters of non-elected personnel. Jody Lockhart seconded and motion carried 7-0.

Adjournment

At 10:22 p.m., Jon Henry made a motion to adjourn the meeting. Beth Kelley seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board



Board of Directors

Special Board Meeting

Unofficial Minutes Subject to Board Approval

Date: March 18th, 2010

Location: Keystone Learning Services, 1220 Walnut, Oskaloosa

Time: 6:00 p.m. Call Meeting to Order

At 6:00 p.m., Board President Todd Gigstad called the meeting to order. Members present: Beth Kelley, LaVerne Clark Board Proxy representing USD #338, Shannon McMahon, Karen Edmonds and Ed Courtney. Member absent: Jon Henry.

Others present: Linda Aldridge, Executive Director; Rhonda Denning, Assistant Special Education Director; Linda Kilgore, Clerk of the Board. Arriving at 6:02 p.m., Sharon Branson.

Executive Session

1. At 6:01 p.m., Karen Edmonds made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 6:11 p.m. Beth Kelley seconded and motion passed 6-0.

At 6:11 p.m., open session resumed.

Action

Karen Edmonds made a motion to accept the resignation of Mandolin Veerkamp, effective March 22nd, 2010. Shannon McMahon seconded and motion carried 6-0.

Shannon McMahon made a motion to accept the resignation of Kathryn Marshall effective at the end of the 2009-2010 school year. Ed Courtney seconded and motion carried 6-0.

Adjourn

At 6:12 p.m., Shannon McMahon made a motion to adjourn. Beth Kelley seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board