

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Jean Rush, Regular

Denis Yoder, Alternate

DATE: June 16th, 2010

Location: Oskaloosa School District Library, 404 Park St., Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:02 p.m., Todd Gigstad, Board President, called the meeting to order. Members present: Ed Courtney, Beth Kelley, Shannon McMahon, Jon Henry, Karen Edmonds and Jody Lockhart.

Others present: Linda Aldridge, Executive Director; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board. Superintendents: Tim Marshall USD #339, Jean Rush, USD #342 and arriving at 9:10 p.m., Jon Pfau USD #341. Others in attendance: Jeri Fischer, Dave Bruns, Debbie Duncan, Lisa Morando, Robin Courtney, Kathy Young and Marlene Jolly, Keystone employees. Milton Young, patron. Sharon Branson, patron.

Monthly Action Items

1. Approval of Agenda

ACTION:
Shannon McMahon made a motion to approve the agenda as presented. Jody Lockhart seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting
2. Approval of Bills & Claims

3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION: Beth Kelley made a motion to approve the Monthly Consent Agenda Items as presented. Karen Edmonds seconded and motion carried 7-0.

Monthly Communications

1. **Receive Communications from Visitors Present**

None

2. **Receive General Communications**

Todd Gigstad expressed thanks to Linda Aldridge for her 4 years of service to Keystone, giving much energy, enthusiasm and hard work during these difficult times. Linda Aldridge stated that she feels honored to have been a part of Keystone, and she thanked the Board for their dedication.

Linda Aldridge shared that one of our Perry Lecompton Special Education teachers, Jan Faimon, recently earned a “Hupe” award, which is quite an honor since her peers nominated her. This award recognizes her service to the community and to the teaching profession.

The recent letter sent out to all Keystone employees from Todd Gigstad, Rhonda Denning and Tim Marshall, explaining the upcoming changes in leadership personnel, was discussed.

Discussion Items

1. **Keystone Board Advance Meeting**

The Board discussed times and dates for the annual Keystone Board Advance meeting. It was agreed that this special annual meeting be held on August 12th, 2010, with a light dinner from 6:00 p.m. – 6:30 p.m. and the meeting will be from 6:30 p.m. to 8:00 p.m. All Board proxies and the Superintendents are invited to attend.

Action Items

1. Para Participation in Health Plan

Earlier this spring, the Benefits Committee determined that in order to continue receiving health care coverage, Keystone needs at least an 80% participation rate amongst all Keystone employees. As benefits enrollment will begin later this summer, a decision needs to be made regarding this issue. Benefits Committee members were present to discuss the issue with the Board.

ACTION

Karen Edmonds made a motion to accept the Benefits Committee's recommendation that, if possible, instructional paras be allowed one more opportunity to join the health care plan during fall benefits enrollment, with the stipulation that instructional paras currently in the plan be grandfathered in. After this current enrollment period, instructional paras will not be allowed to enroll in the health care plan, but may enroll for other benefits. Jon Henry seconded and motion passed 7-0.

2. Assessment Approval

In April, Linda Aldridge and Debra May presented three assessment scenarios. Based upon Superintendent input, it is recommended that a 2.5% increase in assessments occur for the 2010-2011 school year.

ACTION

Jon Henry made a motion that the 2010-2011 assessments be based upon a projected overall increase of 2.5%. Jody Lockhart seconded and motion passed 7-0.

3. Budget Approval

Debra May presented budgets ready for approval, explaining any changes/additions to the budgets. Debra welcomed questions.

ACTION

Jody Lockhart made a motion to adopt the 2010-2011 Fund 01 "C" version, and funds: 3, 4, 7, 9, 10, 11, 13, 14, 18, 24, 26, 27, 28, 30, 31, 33, 36, 39, 44, 45 and 46 as presented. Beth Kelley seconded. After further discussion, Jody Lockhart made an amendment to the motion, excluding the Fund 01 Version "C". Jon Henry seconded and motion passed 7-0.

ACTION

Jody Lockhart made a motion to adopt the 2010-2011 Funds 3, 4, 7, 9, 10, 11, 13, 14, 18, 24, 26, 27, 28, 30, 31, 33, 36, 39, 44, 45 and 46 as presented. Beth Kelley seconded and motion carried 7-0.

4. Auditor

Debra May solicited bids from various auditing firms. She explained she feels it best to go with the lowest bid. There was a brief discussion.

ACTION

Karen Edmonds made a motion for a contract to be extended to the firm of Jarred, Gilmore & Phillips for the 2010-2011 school year's annual audit, not to exceed the quoted amount of \$8,200. Ed Courtney seconded and motion passed 7-0.

Executive Session

At 8:40 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 30 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 9:10 p.m. The Executive Session included Linda Aldridge, Rhonda Denning and Superintendents Tim Marshall and Jean Rush. Jody Lockhart seconded and motion carried 7-0.

At 9:10 p.m. open session resumed.

Monthly Action Items, Continued

1. Personnel Update

ACTION

Jody Lockhart made a motion to approve the 2010-2011 negotiated agreement as presented. Shannon McMahon seconded and motion carried 7-0.

ACTION

Jon Henry made a motion to approve Tim Marshall's contract as presented. Beth Kelley seconded and motion carried 7-0.

ACTION

Karen Edmonds made a motion to approve Rhonda Denning's contract as presented. Jody Lockhart seconded and motion carried 7-0.

ACTION

Jon Henry made a motion to approve the personnel update as presented. Karen Edmonds seconded and motion carried 7-0.

Adjournment

At 9:13 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board



Board of Directors

Special Board Meeting

Unofficial Minutes Subject to Board Approval

Date: June 3rd, 2010

Location: Keystone Learning Services, 1220 Walnut, Oskaloosa

Time: 6:20 p.m. Call Meeting to Order

At 6:20 p.m., Board President Todd Gigstad called the meeting to order. Members present: Jon Henry, Jody Lockhart, Shannon McMahon and Ed Courtney. At 6:23 p.m., Karen Edmonds arrived.

Others present: Linda Aldridge, Executive Director; Linda Kilgore, Clerk of the Board; USD #339 Superintendent Tim Marshall.

Executive Session

1. At 6:25 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss negotiations, reconvening in this room at 6:40 p.m. The Executive Session included Linda Aldridge and Tim Marshall. Jody Lockhart seconded and motion passed 5-0.

At 6:23 p.m., Karen Edmonds arrived and joined Executive Session.

At 6:40 p.m., open session resumed.

At 6:40 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss negotiations, reconvening in this room at 6:45 p.m. The Executive Session included Linda Aldridge and Tim Marshall. Jody Lockhart seconded and motion passed 6-0.

At 6:45 p.m., open session resumed.

At 6:48 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss negotiations, reconvening in this room at 6:58 p.m. Shannon McMahon seconded and motion passed 6-0.

At 6:58 p.m., open session resumed.

At 6:58 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss negotiations, reconvening in this room at 7:03 p.m. Shannon McMahon seconded and motion passed 6-0.

At 7:03 p.m., open session resumed.

Adjourn

At 7:04 p.m., Jon Henry made a motion to adjourn. Jody Lockhart seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board