

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Jon Pfaul, Regular

Steve Splichal, Alternate

DATE: November 16th, 2011

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Jon Henry called the meeting to order. Members present: Jenny Morgison, USD 340 Proxy Don Knowles, Cindy Ladd, Sharon Sweeney and Ron Langston. Arriving at 7:01 p.m., Ed Courtney. Member absent: Shannon McMahon.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Susan Beeson, Assistant Special Education Director; Linda Kilgore, Clerk of the Board. Others in attendance: Superintendent Jon Pfaul, Cammie Braden, Parents as Teachers and Beth Myers, SETA Representative.

Monthly Action Items

1. Approval of Agenda

ACTION:

Cindy Ladd made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION:

Ron Langston made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

Tim shared information on JDLA 's recent project (organized by Denise Selby Koch) called Bead for Life. A display is set up at Keystone with a show being held Friday, November 18th. This project helps the women of Uganda who make colorful handmade jewelry out of recycled paper, with profits helping to eradicate extreme poverty in their country.

Action Items

None

Discussion Items

1. Parents as Teachers

Cammie Braden gave the board an update regarding the PAT program, explaining the current practices as well as anticipated future changes.

2. Board Goal Review

Tim discussed the draft board goals. He shared information gathered from the superintendent meeting held last week. Tim will be surveying Keystone staff including the grant personnel to gather more data and to determine needs.

Jon Henry will prepare a survey for the board to fill out, to evaluate Dr. Marshall, with this evaluation relating directly to these goals.

ACTION:

Ron Langston made a motion to approve the Board Goals as presented. Ed Courtney seconded and motion passed 7-0.

3. Budget Update

Tim explained that Keystone has completed the third cycle of teacher payrolls and the fourth cycle of para payrolls. Tim gave the board an overview of how the year's finances are shaping up.

4. Keystone Board Member Notebook

Linda Kilgore has finished the update of the "Programs and Services" notebook for 2011-12. This was distributed and briefly reviewed with the board.

5. Mini-Grant Update

Rhonda and Susan have finished scoring the teacher mini-grants. An update was given to the board. Rhonda shared that more Mini-Grants will be available in the spring. Rhonda also discussed with the board the state changes in graduation/dropout rate calculations.

6. Legal Issues

Tim, Rhonda and Susan attended the annual tri-state special education law conference last week. An overview was given on some of the topics that may impact students and staff.

Executive Session

None

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the November 2011 Personnel Report

ACTION:
Ed Courtney made a motion to approve the November personnel update as presented. Sharon Sweeney seconded and motion carried 7-0.

Adjournment

At 8:19 p.m., Sharon Sweeney made a motion to adjourn the meeting. Cindy Ladd seconded and motion carried 7-0.