

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Scott Myers, Alternate

DATE: March 9th, 2011

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., USD #341 Board Proxy Stephan Metzger, Vice President pro tempore, called the meeting to order. Members present: Jody Lockhart, Shannon McMahon, Ron Langston, Ed Courtney and Beth Kelley. Member absent: Jon Henry. Arriving at 7:07 p.m., Todd Gigstad.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Director of Special Education; Rob Little, Assistant Director of Special Education; Linda Kilgore, Clerk of the Board. Others present: Jeri Fischer, SETA representative; Sherry Kramer and Lisa Morando, Keystone; Dennis Sharkey, Independent newspaper.

At 7:00 p.m., Ron Langston made a motion for a 10-minute recess. Shannon McMahon seconded and motion carried 6-0.

At 7:10 p.m., open session resumed.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jody Lockhart made a motion to approve the agenda as presented. Ed Courtney seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of last meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items. Beth Kelley seconded and motion carried 7-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None

Discussion Items

1. **Budget**

Tim Marshall presented information related to the current status of the special education budget. Tim explained the carry-over scenarios for the board to review. Keystone is looking at projections of 20%, 25% and 30% carry-over. In addition, we may receive some additional categorical aid this year that will “flow-through” to the districts.

At 7:26 p.m., Ron Langston left the meeting and returned at 7:28 p.m.

2. **CISL Report**

The report from the Center for Innovative School Leadership was distributed last month. Tim reviewed with the board some steps the superintendents have taken. Area boards are still in the process of reviewing the report. Tim requested feedback once the boards have finished reviewing.

3. Possible Relocation of Keystone

Mr. Mears sent a proposed contract for lease of the Ozawkie building. The Keystone board would like the proposal to be given to the individual boards for review prior to taking action.

4. Banking Services for Keystone

Debra May has bids back from area banks that Rhonda Denning and Tim reviewed with the board. A recommendation will be given to the board in order to take action on the bids in April.

Executive Session

At 7:55 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 35 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in this room at 8:30 p.m. Shannon McMahan seconded and motion carried 7-0.

At 8:04 p.m., Tim Marshall was asked to join executive session.

At 8:20 p.m., Tim Marshall left executive session.

At 8:23 p.m., Tim Marshall, Rob Little and Rhonda Denning were asked to join executive session.

At 8:30 p.m., open session resumed.

At 8:30 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 15 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in this room at 8:45 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahan seconded and motion carried 7-0.

At 8:45 p.m., open session resumed.

At 8:45 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in this room at 8:50 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahan seconded and motion carried 7-0.

At 8:50 p.m., open session resumed.

At 8:50 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in

this room at 9:00 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahon seconded and motion carried 7-0.

At 9:00 p.m., open session resumed.

At 9:00 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in this room at 9:10 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahon seconded and motion carried 7-0.

At 9:04 p.m., Beth Kelley left executive session and returned at 9:07 p.m.

At 9:10 p.m., open session resumed.

At 9:10 p.m., Jody Lockhart made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, negotiations, and to discuss the acquisition of real estate, reconvening in this room at 9:15 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahon seconded and motion carried 7-0.

At 9:15 p.m., open session resumed.

Action Items

1. Directors' Contracts

ACTION

Shannon McMahon made a motion to approve a two-year contract for Rob Little, with specifics to be decided upon at a future time, for the fiscal year beginning July 1, 2011 through June 30, 2013 and a one-year contract extension for Rhonda Denning, with specifics to be decided upon at a future time, for the fiscal year beginning July 1, 2012 through June 30, 2013. Ron Langston seconded and motion carried 7-0.

Monthly Action Items, Continued

1. Personnel Update

ACTION: Shannon McMahon made a motion to approve the personnel update as presented. Ron Langston seconded and motion carried 7-0.

Adjournment

At 9:32 p.m., Jody Lockhart made a motion to recess the meeting until March 30th, 2011, at 7 p.m., at the Oskaloosa School District Library, unless otherwise noted. Shannon McMahon seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board