

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Denise Jennings, Alternate

DATE: November 14th, 2012

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:03 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Stephan Metzger, Cindy Ladd, Sharon Sweeney and Ed Courtney. Member absent: Scott Gibson.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Mary Livingston and Alicia Kheir, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board. Others in attendance: Dr. Denis Yoder, USD 343 Superintendent; and Jeri Fischer, SETA Representative.

Monthly Action Items

1. Approval of Agenda

ACTION

Cindy Ladd made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

ACTION

Stephan Metzger made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion passed 5-1, with Ed Courtney opposed due to not having the cash summary (financial) report early enough to read it prior to the meeting.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

Tim shared that Rhonda Denning and Mary Livingston have been at a mentor training for new special education directors in Topeka this week while he has been at a KSDE workshop, scoring the teacher leader assessment. Rhonda shared that an Oskaloosa 4th grade student was nominated for technology student of the year with Infinitec and will be honored at a luncheon on December 5th in Wichita.

Discussion Items

1. Interlocal Agreement

Tim shared that the superintendents reviewed the interlocal agreement at their advisory council meeting last week and they will be taking this to their boards for review. Tim discussed the timing of numbers for the assessment. Tim will make a recommendation to superintendents and would like to bring this back to the board for action by January at the earliest or March at the latest.

2. Employee Assistance Plan

Tim reviewed a proposal from New Directions Behavioral Health to provide an employee assistance program. The consensus was this appears to be a much needed resource for the Keystone staff, and hopefully the costs would be offset by the support this could provide administratively. Tim will bring back more information and the board will consider approving it next month.

3. Survey

Tim explained that Carol Snyder is helping put together a survey for state interlocals and cooperatives around our size. Superintendents looked it over last week and made some suggested additions. Tim asked for board input prior to sending it out early in December.

4. Budget Update

Tim reviewed the current finances with the board. A draft budget forecast sheet was provided to the board. It will be refined and returned to the board next month.

5. Teacher Evaluation Instruments

Tim reviewed with the board the new evaluation requirements from KSDE, explaining that by spring 2013 all districts will be required to submit to KSDE their plans for a performance-based teacher evaluation.

Executive Session

At 8:15 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:30 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Dr. Yoder. Sharon Sweeney seconded and motion carried 6-0.

At 8:22 p.m., Jenny Morgison left executive session and returned at 8:24 p.m.

At 8:29 p.m., Rhonda Denning left executive session.

At 8:30 p.m. open session resumed.

At 8:30 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:45 p.m. The Executive Session included Tim Marshall and Denis Yoder. Sharon Sweeney seconded and motion carried 6-0.

At 8:45 p.m., open session resumed.

At 8:45 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:50 p.m. The Executive Session included Tim Marshall and Denis Yoder. Sharon Sweeney seconded and motion carried 6-0.

At 8:45 p.m., Ed Courtney left executive session and returned at 8:47 p.m.

At 8:50 p.m. open session resumed.

ACTION ITEMS

1. **Personnel Update--** Contracts and Resignations
Approval of the November 2012 Personnel Report

ACTION

Jenny Morgison made a motion to approve the November personnel update as presented. Cindy Ladd seconded and motion carried 6-0.

ACTION

Ed Courtney made a motion to extend Rhonda Denning's contract for one year, for the 2013-2014 school year. Sharon Sweeney seconded and motion carried 6-0.

Adjournment

At 8:52 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board