

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Steve Splichal, Regular

Denis Yoder, Alternate

DATE: March 14th, 2012

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Jon Henry called the meeting to order. Members present: Jenny Morgison, Shannon McMahon, Cindy Ladd, Sharon Sweeney and Ron Langston. Arriving at 7:19 p.m., Ed Courtney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Susan Beeson, Assistant Special Education Director; Linda Kilgore, Clerk of the Board. Others in attendance: Superintendent Steve Splichal, Dennis Sharkey, Valley Falls Vindicator, Jeri Fischer, SETA Representative and Neil Phillips from Jarred, Gilmore and Phillips, CPA's

Monthly Action Items

1. Approval of Agenda

ACTION

Cindy Ladd made a motion to approve the agenda with additions of Action Item #3, Two Grant Approvals, and Discussion Item #7, Cell Phone Usage, as presented. Shannon McMahon seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION:

Ron Langston made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

None

Action Items

1. Fiscal Year 2010-11 Audit—(Tabled until Neil Phillips' arrival, at 7:04 p.m.)

Neil Phillips from Jarred, Gilmore and Phillips, CPA's reviewed the audit for Fiscal Year 2010-11 with the board members, and answered questions. There were no exceptions noted in the audit.

ACTION

Sharon Sweeney made a motion to approve the Fiscal Year 2010-2011 Keystone Audit as presented. Ron Langston seconded and motion carried 6-1.

2. Approval of Fees for Guidance Center —(Voted on before Action Item #1 per the board tabling Action Item #1 until the auditor's arrival.)

The Guidance Center has requested use of JDLA's space during June and July for their summer psycho-social program. Tim quoted them a fee of \$1200 per month to cover utilities and cleaning costs. They would also like to hire our staff to cook lunch for their program.

ACTION

Cindy Ladd made a motion to approve the Guidance Center renting the JDLA building for their summer program, for a fee of \$1200 per month. Ron Langston seconded and motion carried 6-0.

At 7:42 p.m., Neil Phillips left the meeting.

3. Approval of Grants

Tim explained that the MTSS Inclusive Practices grant and the Tertiary Support System grants require board approval.

ACTION

Ed Courtney made a motion to approve the MTSS Inclusive Practices grant and the Tertiary Support Systems grant, as presented. Sharon Sweeney seconded and motion carried 7-0.

Discussion Items

1. Goal Survey Results

Tim gave the board a summary from the goals survey last month. The board and administration discussed the results. Tim discussed with the board how these results might affect how Keystone delivers special education services.

2. Administrative Staffing

Tim discussed the possibility of supporting a new service delivery model for special education services. Tim asked if the board would be receptive at looking at hiring additional supervision for Keystone special education in a new coordinator position. The board agreed to look at the idea further.

3. Budget Update

Tim provided the board with an overview of Fund 01 (special education) and Fund 10 (service center). He discussed the state's report on special education FTE and how that might affect assessments. The board reviewed a copy of projected expenses and revenues for Fund 01 and Fund 10. Both showed year-end balances below projected budget numbers, but both are very conservative on revenue and fairly aggressive on spending. The board also reviewed an assessment worksheet based on our current interlocal agreement. This sheet is based on: 1) the assessments for next year remaining at \$1,950,000, 2) September 20th enrollments that still need to be audited and 3) December 1st special education enrollments that still need to be verified. Tim explained that the superintendent council discussed the possibility of changing the interlocal agreement to a three-year average on FTE. Tim gave a "first look" at how that scenario would impact assessments. More information will be brought back to the April meeting.

4. Ozawkie Roof

Tim gave an update on the roof repair work. He is working with a representative of Faith Roofing Company to get a proposal to repair portions of the roof and replace the worst sections. Tim recommended that the old Medicaid fund be used when plans can be finalized for the repair work.

At 8:52 p.m. Rhonda Denning left the meeting and returned at 8:54 p.m.

5. January 21st, 2013 Inservice

Tim shared that most of our districts will be participating in a half-day inservice on January 21, 2013 at the Valley Falls school district. Not all seven districts have committed, pending review and/or approval of their Professional Development Councils.

At 8:55 p.m., Denise Sharkey left the meeting.

6. Bump Up Numbers

Tim shared preliminary information on bump up numbers for the districts. Rhonda and Susan will be reviewing potential changes individually with superintendents prior to the April meeting.

7. Cell Phone Usage

Tim explained that it might be easier and more cost effective to provide cell phone for some staff members instead of a stipend. Tim is looking into possible changes for next year.

Executive Session

At 9:05 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 40 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 9:45 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson and Steve Splichal. Cindy Ladd seconded and motion carried 7-0.

At 9:18 p.m., Shannon McMahon left executive session (and left the meeting).

At 9:37 p.m., Rhonda Denning and Susan Beeson left executive session.

At 9:45 p.m. open session resumed.

At 9:45 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 9:55 p.m. The Executive Session included Tim Marshall and Steve Splichal. Cindy Ladd seconded and motion carried 6-0.

At 9:55 p.m. open session resumed.

ACTION ITEMS

1. Personnel Update-- Contracts and Resignations Approval of the March 2012 Personnel Report

ACTION

Cindy Ladd made a motion to approve the March 2012 personnel update as presented. Ron Langston seconded and motion carried 6-0.

ACTION

Ed Courtney made a motion to offer Susan Beeson a 2-year contract for the 2012-2013 and 2013-2014 school years, with the terms to be determined at a later date. Sharon Sweeney seconded and motion carried 6-0.

Adjournment

At 9:58 p.m., Sharon Sweeney made a motion to adjourn the meeting. Cindy Ladd seconded and motion carried 6-0.

Jon Henry
President

Linda Kilgore
Clerk of the Board