

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Pat Happer, Alternate

**DATE:** May 16<sup>th</sup>, 2012

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 7:07 p.m., Board President Jon Henry called the meeting to order. Members present: Shannon McMahon, Cindy Ladd, Sharon Sweeney and Ron Langston. Arriving at 7:11 p.m., Ed Courtney. Member absent: Jenny Morgison.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Susan Beeson, Assistant Special Education Director; Linda Kilgore, Clerk of the Board. Others in attendance: Superintendents Pat Happer and Denise Jennings; Pat Stenger; and Dennis Sharkey, Valley Falls Vindicator.

### Monthly Action Items

**1. Approval of Agenda**

**ACTION:**  
Cindy Ladd made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 5-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Minutes of Last Meeting**
- 2. Approval of Bills & Claims**
- 3. Approval of Cash Summary Report**
- 4. Approval of Monthly Fund Transfers**
- 5. Approval of Check Registers**

**ACTION:**

Sharon Sweeney made a motion to approve the Monthly Consent Agenda Items as presented. Shannon McMahon seconded and motion carried 5-0.

**Monthly Communications****1. Receive Communications from Visitors Present**

None

**2. Receive General Communications**

None

**Action Items**

None

**Discussion Items****1. Co-Teaching Project**

Tim updated the board on the progress of the new grant for next year, through TASN (the Technical Assistance System Network). Keystone will be the fiscal manager for this project and Tim explained he is sharing information with area superintendents to join the project, which will benefit both regular and special education teachers.

**2. Placement of the Elementary Classroom for Emotionally Disturbed**

Tim shared information with the board about the possibility of moving the E.D. program from Nortonville to another location. This program typically serves between 5 and 9 students per year. Discussion on the program occurred. Keystone administration will send out information on the history of the cluster program locations to board and superintendents.

**3. Kaw Valley Superintendent's Cooperative**

Keystone is re-evaluating the cooperative purchasing program. Tim explained that the number of districts using the programs has dropped significantly over the years. An update to the food service program is being offered whereby a preferred vendor or prime contractor will be awarded all of the bid rather than individual foods being awarded item by item.

**4. District Assessments**

Last month, the board reviewed proposed assessments for 2012-13. That projection of assessments has not changed. Tim explained that he will not be asking the board to take action until the legislature has finished acting on school funding and we've

been given estimates on categorical aid.

**5. Licensed Personnel Report**

The state continues to expand their electronic teacher database. It is causing major problems with how our special education teachers appear in district reports. Tim reviewed the problems and explained what steps Keystone is taking.

**6. IDL Consortium**

Tim explained that a teacher and facilitator training is scheduled for June 6<sup>th</sup> here at Keystone for districts interested in training staff to teach on an IDL network.

**7. Capital Purchases**

Tim updated the board on the progress of the roofing project. Information on bid specs was shared. A special board meeting will be held after bid quotes are in, in order to move ahead on the project. That meeting has been scheduled for June 7, 2012 at 6:00 p.m. here at Keystone. Tim also discussed plans for additional summer building work in the kitchen and explained there may be a need to purchase an additional vehicle.

<b>Executive Session</b>
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At 8:07 p.m., Ron Langston made a motion to go into Executive Session in the meeting room for 30 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 8:37 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson, Pat Happer and Denise Jennings. Sharon Sweeney seconded and motion carried 6-0.

At 8:11 p.m., Pat Stenger was asked to join executive session.

At 8:17 p.m., Pat Stenger left executive session.

At 8:37 p.m. open session resumed.

At 8:37 p.m., Ron Langston made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 8:57 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson, Pat Happer and Denise Jennings. Sharon Sweeney seconded and motion carried 6-0.

At 8:57 p.m. open session resumed.

At 8:57 p.m., Ron Langston made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 9:02 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson, Pat Happer and Denise Jennings. Sharon Sweeney seconded and motion carried 6-0.

At 9:02 p.m. open session resumed.

At 9:02 p.m., Ron Langston made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 9:07 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson, Pat Happer and Denise Jennings. Sharon Sweeney seconded and motion carried 6-0.

At 9:07 p.m. open session resumed.

## **ACTION ITEMS**

### **1. Notice of Intent to Non-Renew**

The resolution of intent to non-renew a non-tenured teacher was read aloud.

#### **ACTION:**

Ron Langston made a motion to approve the Resolution of Intent to Non-Renew Pat Stenger for the 2012-2013 school year as presented. Sharon Sweeney seconded and motion passed 6-0.

### **2. Employment of Special Education Directors**

#### **ACTION:**

Ron Langston made a motion to approve hiring two Assistant Directors of Special Education for the 2012-2013 school year by offering contracts to Mary Livingston and Alicia Kheir, as presented. Sharon Sweeney seconded and motion passed 6-0.

### **3. Personnel Update-- Contracts and Resignations**

Approval of the May 2012 Personnel Report

#### **ACTION:**

Cindy Ladd made a motion to approve the May 2012 personnel update as presented. Sharon Sweeney seconded and motion passed 6-0.

## **Adjournment**

At 9:14 p.m., Sharon Sweeney made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 6-0.