

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Pat Happer, Regular

Jon Pfau, Alternate

DATE: September 19th, 2012

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:01 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Jon Henry for Stephen Metzger, Cindy Ladd, Sharon Sweeney and Scott Gibson. Member absent: Ed Courtney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Alicia Kheir and Mary Livingston, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board. Others in attendance: Marlene Jolly; Pat Happer, Superintendent at USD #340; and Dennis Sharkey, Oskaloosa Independent Newspaper.

Monthly Action Items

1. Approval of Agenda

ACTION

Scott Gibson made a motion to approve the agenda with the following addition: Add Action Item #2, The Guidance Center Contract. Cindy Ladd seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION

Sharon Sweeney made a motion to approve the Monthly Consent Agenda Items as presented. Jenny Morgison seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None

Action Items

1. **Budget 2012-13**
Tim reviewed with the board members the major budget changes for 2012-13 school year.

ACTION

Sharon Sweeney made a motion to approve the 2012-2013 budgets as presented. Scott Gibson seconded and motion carried 6-0.

2. **The Guidance Center Contract**
Tim shared information on the proposed contract with The Guidance Center for the 2012-2013 school year.

ACTION

Jenny Morgison made a motion to approve The Guidance Center contract with the addition of Atchison County included along with the Jefferson County schools, for the 2012- 2013 school year as presented. Sharon Sweeney seconded and motion carried 6-0.

Discussion Items

1. **Cluster Programs**
Tim shared information on the history of the cluster programs, specifically the location and duration. A discussion occurred on the possibility of rotating the programs among the districts and/or providing support of some type to the districts who house the programs that demand more administrative support.

2. Interlocal Agreement

Tim shared a list of topics for the board to review regarding possible changes to the interlocal agreement. A discussion on these items up for review occurred and Tim will continue to work on the changes and bring the document back for the next superintendent and board meeting.

3. Board Planning Session

Tim shared preliminary results of the recent board planning session and also the results of discussions with superintendents last week. Tim wants the board to bring back ideas to improve communication and instruction for special education students. Fiscal responsibility and grant work that helps to support special education are important topics that need to be considered as well. Tim and Ron Langston will further refine the goals and bring them back to superintendents and the board.

4. Emergency Safety Interventions

A group of Keystone and school district staff members have been working on policies and procedures for emergency safety interventions. Tim explained a draft document is ready for review. The purpose of this group is to give individual districts guidance for what will be a required policy for all districts.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the September 2012 Personnel Report

ACTION

Cindy Ladd made a motion to approve the September personnel update as presented. Sharon Sweeney seconded and motion carried 6-0.

Adjournment

At 8:08 p.m., the meeting was adjourned.