

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Jon Pfau, Regular

Steve Splichal, Alternate

DATE: January 16th, 2013

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:03 p.m., Board President Ron Langston called the meeting to order. Members present: Scott Gibson, Stephan Metzger, Cindy Ladd, Sharon Sweeney and Ed Courtney. Member absent: Jenny Morgison.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Mary Livingston and Alicia Kheir, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board. Others in attendance: Jon Pfau, USD 341 Superintendent.

Monthly Action Items

1. Approval of Agenda

ACTION

Scott Gibson made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION

Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None

Action Items

1. **Approval of the 2013-2018 Interlocal Agreement – Tabled**

Discussion Items

1. **Budget Update** – Tim reviewed the special education budget. He also gave an overview of other service center funds and some information from KASB regarding the governor's plans for a two-year budget.
2. **Director Evaluation** – Tim explained that the board usually begins the executive director evaluation in January and concludes it at the February board meeting. Tim reviewed the suggested process with the board and it was decided members should send their completed evaluations to Ron Langston by February 14th.

Executive Session

At 7:35 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 25 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 8:00 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Alicia Kheir, Mary Livingston and Jon Pfau. Cindy Ladd seconded and motion carried 6-0.

At 8:00 p.m. open session resumed.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the January 2013 Personnel Report

ACTION

Stephan Metzger made a motion to approve the January personnel update as presented. Scott Gibson seconded and motion carried 6-0.

Adjournment

At 8:03 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board