

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Denise Jennings, Alternate

DATE: June 19th, 2013

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Stephan Metzger, Cindy Ladd and Sharon Sweeney. Arriving at 7:10 p.m., Ed Courtney. Member absent: Scott Gibson.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Linda Kilgore, Clerk of the Board. Others in attendance: Denis Yoder, USD 343 Superintendent; Jeri Fischer, SETA Representative; Angela Heurtz, Tonya Heineken, Lynn Tuck, Marlene Jolly, Melodee Lines and Sarah Ochs, Keystone.

Monthly Action Items

1. Approval of Agenda

ACTION

Stephan Metzger made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 5-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION

Jenny Morgison made a motion to approve the Monthly Consent Agenda Items as presented. Cindy Ladd seconded and motion carried 5-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**

Board Member Recognition – Ron explained that two board members will not be returning to their local boards next year, so they will not be serving on the Keystone board. The board recognized and thanked Stephan Metzger and Cindy Ladd for their service on the Keystone board. Their time on this board has been greatly appreciated!

Parents as Teachers Report – Cammie Braden, PAT Coordinator for Keystone, reviewed the progress of the PAT program with the board as well as answered questions.

Action Items

1. **Approval of Assessments** –Tim recommended that the assessments be approved as presented.

ACTION

Ed Courtney made a motion to approve the special education district assessments for 2013-2014 as presented. Sharon Sweeney seconded and motion carried 6-0.

2. **Approval of Contract with KU** – The Technical Assistance Support Network (TASN) would like to contract with the University of Kansas for training for schools statewide on positive behavior supports. Tim recommended that the contract be approved.

ACTION

Sharon Sweeney made a motion to approve the contract between TASN and KU, as presented. Stephan Metzger seconded and motion carried 6-0.

Discussion Items

- 1. Health Insurance** – Tim discussed health insurance for all employees and the impact it could possibly have on Keystone’s budget in the coming years. Tim shared options with the board and asked that members discuss these ideas with their local boards. Tim explained he hopes to find an option that will not hurt our employees and still be able to meet federal guidelines.
- 2. Finance Update** – Tim shared updates for Fund 01 and Fund 10 (special education and service center) and reviewed both with the board.
- 3. Emergency Safety Intervention** – Rhonda explained that the draft of the ESI handbook will soon be ready for board approval. Tim asked that the board review it and plan to approve it with other handbook updates in July.

Executive Session

At 8:13 p.m., Cindy Ladd made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 8:28 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Denis Yoder. Sharon Sweeney seconded and motion carried 6-0.

At 8:28 p.m. open session resumed.

At 8:28 p.m., Cindy Ladd made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 8:38 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Denis Yoder. Sharon Sweeney seconded and motion carried 6-0.

At 8:38 p.m. open session resumed.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the June 2013 Personnel Report

ACTION

Stephan Metzger made a motion to approve the June personnel update as presented. Cindy Ladd seconded and motion carried 5-1.

2. Final Notice of Intent to Non-Renew

The Resolution of Intent to Non-Renew a non-tenured teacher was read aloud.

ACTION

Stephan Metzger made a motion to take final action on the renewal of Cheryl Mickey's contract for the 2013-2014 school year, as presented. Cindy Ladd seconded and motion passed 6-0.

Adjournment

At 8:41 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board



Board of Education

Special Board Meeting

Special Meeting Minutes

Date: June 5th, 2013

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 7:00 p.m. - Call Meeting to Order

At 7:01 p.m., Ron Langston, Keystone Board President, called the meeting to order. Members present: Cindy Ladd, Sharon Sweeney and Stephan Metzger. Board members absent: Jenny Morgison, Ed Courtney and Scott Gibson.

Others present: Tim Marshall, Executive Director, Rhonda Denning, Special Education Director, and Linda Kilgore, Clerk of the Board.

Action

Sharon Sweeney made a motion to approve the Special Meeting Agenda as presented. Cindy Ladd seconded and motion carried 4-0.

Executive Session

At 7:05 p.m., Stephan Metzger made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:15 p.m. The Executive Session included Tim Marshall and Rhonda Denning. Cindy Ladd seconded and motion passed 4-0.

At 7:15 p.m., open session resumed.

At 7:15 p.m., Stephan Metzger made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:20 p.m. The Executive Session included Tim Marshall and Rhonda Denning. Cindy Ladd seconded and motion passed 4-0.

At 7:20 p.m., open session resumed.

Action

Stephan Metzger made a motion to approve the personnel update as presented. Sharon Sweeney seconded and motion carried 4-0.

Action

Stephan Metzger made a motion to approve the list of contract offers as presented. Sharon Sweeney seconded and motion carried 4-0.

Adjourn

At 7:22 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board