

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Jon Pfau, Regular

Chuck Coblenz, Alternate

DATE: December 17th, 2014

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:07 p.m., Board President Ron Langston called the meeting to order. Members present: Sharon Sweeney, Scott Gibson, Jeff Martin, Rita Oatney and Ed Courtney. Member absent: Gary Willits. At 7:18 p.m., calling in via telephone, Jenny Morgison.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Mary Livingston and Alicia Kheir, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board; USD 341 Superintendent Jon Pfau; USD 340 Superintendent Pat Happer; USD 377 Superintendent Steve Wiseman; Gus and Jake Barnett; Linda Sloan and Marlene Jolly.

Monthly Action Items

1. Approval of Agenda

ACTION

Sharon Sweeney made a motion to approve the agenda as presented. Scott Gibson seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

ACTION

Scott Gibson made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Communications**1. Receive Communications from Visitors Present**

None

2. Receive General Communications

Tim thanked the members for all the hard work they do on the Keystone board and explained the dinner tonight was to show appreciation.

Action Items

- 1. Sale of Oskaloosa Building** – Jake and Gus Barnett explained the costs associated with the upkeep of the Oskaloosa building, as well as renovations that have been made to the building. Signage has been added, an access road was put in, but repairs on the main parking area still need completed.

ACTION

Jeff Martin made a motion to accept the offer from Barnett Family Funeral Home for the sale of the Oskaloosa building in the amount of \$109,500, as presented. Jenny Morgison seconded and motion failed 3-4.

ACTION

Sharon Sweeney made a motion to accept the offer from Barnett Family Funeral Home for the sale of the Oskaloosa building in “as-is” condition, including rent credited toward purchase and sharing closing costs, in the amount of \$120,000, as presented. Jeff Martin seconded and motion carried 5-2.

At 7:47 p.m., Jake and Gus Barnett left the meeting.

Discussion Items

- 1. Health Insurance Update** – Tim updated the board on the status of health insurance for paraprofessionals, explaining that the plan Keystone intended to buy for paras next year will not meet legal requirements. Administration will continue to review options with superintendents.
- 2. State Finance Update** – Tim updated the board on the state’s budget for this year and next.

3. **Microsoft Certification Program** – Tim shared that the state is working with Microsoft to allow better access for high school students to take Microsoft certification classes. The service centers will be disseminating information. Tim reviewed the process with the board.
4. **Federal Grant Update** – Tim updated the board on the status of the new federal grant cycle beginning in 2015-16, explaining the Kansas State Department of Education approved the applications that were submitted for MTSS, MIS and the Autism grants. Keystone will begin the hiring process and issuing contracts in the coming months for the staff needed to support these grants.

Executive Session

At 7:58 p.m., Sharon Sweeney made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:18 p.m. The Executive Session included Tim Marshall, Jon Pfau, Pat Happer and Steve Wiseman. Jeff Martin seconded and motion carried 7-0.

At 8:18 p.m. open session resumed.

At 8:22 p.m., Jenny Morgison left the meeting.

At 8:18 p.m., Jeff Martin made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:28 p.m. The Executive Session included Jon Pfau, Pat Happer and Steve Wiseman. Sharon Sweeney seconded and motion carried 6-0.

At 8:28 p.m. open session resumed.

At 8:28 p.m., Jeff Martin made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:38 p.m. The Executive Session included Jon Pfau, Pat Happer and Steve Wiseman. Sharon Sweeney seconded and motion carried 6-0.

At 8:38 p.m., open session resumed.

ACTION ITEMS

ACTION

Jeff Martin made a motion for Keystone to begin the search for a new director, and directed Tim Marshall to contact KASB to aid in this search. Sharon Sweeney seconded and motion carried 6-0.

Personnel Update-- Contracts and Resignations
Approval of the December 2014 Personnel Report

ACTION

Sharon Sweeney made a motion to approve the December personnel update as presented. Scott Gibson seconded and motion carried 6-0.

Other Business

Ed Courtney shared that USD 342 Superintendent Steve Lilly wished to thank Keystone Learning Services for all their aid in a recent tragic accident that took the life of one of their students.

Adjournment

At 8:40 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board