

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Steve Wiseman, Regular

Loren Feldkamp, Alternate

**DATE:** January 22<sup>nd</sup>, 2014

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Jamie Copeland for Ed Courtney, Gary Willits, Scott Gibson and Jeff Martin via teleconference representing the Atchison County Community district. Member absent: Sharon Sweeney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Alicia Kheir and Mary Livingston, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board. Others in attendance: Chuck Coblenz, Superintendent at Easton, USD #449, Dave Hattock, Board President at USD #449, Dave Jones, Vice President at USD #449; Marlene Jolly and Sherry Bingham; and Steve Wiseman, Superintendent at USD #377 via teleconference.

### Monthly Action Items

#### 1. Approval of Agenda

#### **ACTION**

Jenny Morgison made a motion to approve the agenda as presented. Scott Gibson seconded and motion carried 6-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims

3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

**ACTION**

Jenny Morgison made a motion to approve the Monthly Consent Agenda Items as presented. Scott Gibson seconded and motion carried 6-0.

**Monthly Communications**

1. **Receive Communications from Visitors Present**  
None
2. **Receive General Communications**  
None

**Action Items**

**1. Background Checks**

The Authorization and Disclosure for Background Check release form is ready for board approval.

**ACTION**

Gary Willits made a motion to approve the Authorization and Disclosure for Background Check release form, as presented. Scott Gibson seconded and motion carried 6-0.

**Discussion Items**

1. **Easton Discussion** – Keystone administration has been in several discussions with the superintendent from Easton regarding the possibility of Easton joining the Keystone interlocal. Tim explained that he and Rhonda met with their board of education on Monday, January 13<sup>th</sup> to review a proposal for services. That proposal was given to the board for review. Mr. Coblenz also attended superintendent council last week and membership was discussed. Tim put the different funding proposals together and superintendents met again on Tuesday, January 21<sup>st</sup> to review those and to work on a consensus. Tim asked the board to review the options and determine whether we want to proceed. If so, the superintendents will ask their local boards for approval at their regular February 10<sup>th</sup> meeting. Both of the Board members from Easton spoke on their willingness and desire that Easton join the Keystone interlocal.

## **ACTION**

Jeff Martin made a motion to invite Easton into the Keystone Interlocal, 1) pending changes to meet the legal requirements in our agreement and 2) agreement on an equitable funding formula. Jenny Morgison seconded and motion failed, 3-3.

The board asked Tim Marshall to continue planning with the superintendents and Easton. The February regular Keystone board meeting will be moved up one week to February 12, 2014 to allow the board to consider Easton's membership.

- 2. Paraprofessional Hours** – The board and superintendents have considered changing paraprofessional schedules for two years. Tim and the board discussed possible changes for next year in regard to how Keystone employs paraprofessionals, to help deal with the costs for salaries and benefits. Tim spoke on how it might affect assessments for next year and provided several options for the board to review.
- 3. Budget Update** – Tim gave an update on the projected revenue and expenses for special education. Several scenarios for decreasing spending and increasing revenue were discussed. The board directed Tim Marshall to continue to work with superintendents to develop recommendations.

At 8:20 p.m., Chuck Coblentz, Dave Hattock, Dave Jones, Marlene Jolly and Sherry Bingham left the meeting.

## **Executive Session**

At 8:21 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:31 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Steve Wiseman. Jenny Morgison seconded and motion carried 6-0.

At 8:31 p.m., open session resumed.

At 8:31 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:36 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Steve Wiseman. Jenny Morgison seconded and motion carried 6-0.

At 8:36 p.m., open session resumed.

## **ACTION ITEMS**

### **1. Personnel Update-- Contracts and Resignations** Approval of the January 2014 Personnel Report

#### **ACTION**

Jenny Morgison made a motion to approve the January personnel update as presented. Scott Gibson seconded and motion carried 6-0.

#### **Miscellaneous Items**

A brief discussion on the Oskaloosa building that Keystone owns, which is now occupied by Barnett Funeral Home, occurred. Scott Gibson shared thoughts regarding Keystone renting vs purchasing the Ozawkie building that is owned by the Jefferson West district. Ron Lanston will place the discussion item on next month's agenda.

#### **Adjournment**

At 8:50 p.m., the meeting was adjourned.

**REMINDER:** The February Keystone board meeting will be Wednesday, February 12, 2014 at 7:00 PM in Ozawkie.

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Ron Langston  
President

Linda Kilgore  
Clerk of the Board