

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Steve Splichal, Alternate

**DATE:** March 12<sup>th</sup>, 2014

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 7:02 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Sharon Sweeney, Ed Courtney and Scott Gibson. Members not present: Gary Willits and USD #377 board representative.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Alicia Kheir and Mary Livingston, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board. Others in attendance: Steve Splichal, Superintendent at USD #342; Marlene Jolly.

### Monthly Action Items

#### 1. Approval of Agenda

##### **ACTION**

Jenny Morgison made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 5-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

## **ACTION**

Scott Gibson made a motion to approve the Monthly Consent Agenda Items as presented. Ed Courtney seconded and motion carried 5-0.

## **Monthly Communications**

### **1. Receive Communications from Visitors Present**

None

### **2. Receive General Communications**

None

## **Discussion Items**

- 1. Easton Update** – Tim updated the board on what is happening with Easton’s application to KSDE and the rest of the Leavenworth cooperative.
- 2. Background Checks** – Tim shared that he visited with superintendents last week at the Council meeting about whether Keystone’s new background check procedures are adequate. A discussion occurred on whether Keystone should begin background checks on current employees or continue as planned, doing background checks on new employees only.
- 3. Budget Revision** –Tim reviewed a copy of proposed budget reductions and assessment increases with the board and talked about a time frame for decision-making. He asked the board to review the recommendations with their local boards.

## **Executive Session**

At 7:43 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 25 minutes, to discuss matters affecting a student, to discuss negotiations, and to discuss personnel matters of non-elected personnel, reconvening in this room at 8:08 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Steve Splichal. Jenny Morgison seconded and motion carried 5-0.

At 8:04 p.m., Rhonda Denning, Mary Livingston, Alicia Kheir and Steve Splichal left the meeting.

At 8:08 p.m. open session resumed.

At 8:08 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss matters affecting a student, to discuss

negotiations, and to discuss personnel matters of non-elected personnel, reconvening in this room at 8:13 p.m. The Executive Session included Tim Marshall. Jenny Morgison seconded and motion carried 5-0.

At 8:13 p.m., open session resumed.

## **ACTION ITEMS**

### **1. Personnel Update-- Contracts and Resignations** Approval of the March 2014 Personnel Report

#### **ACTION**

Sharon Sweeney made a motion to approve the March personnel update as presented. Ed Courtney seconded and motion carried 5-0.

### **2. Administrative Contract Extensions** – Keystone administrators are currently on two-year contracts. The board has the choice of extending any or all of those contracts for an additional year with salary and benefits to be determined at a later date.

#### **ACTION**

Scott Gibson made a motion to extend contracts through the 2015-16 school year for the following people: Tim Marshall, Mary Livingston and Terri Coughlin. Sharon Sweeney seconded and motion carried 5-0.

## **Adjournment**

At 8:17 p.m., the meeting was adjourned.