

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Chuck Coblentz, Regular

Jon Pfau, Alternate

DATE: April 15th, 2015

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board Vice President Sharon Sweeney called the meeting to order. Members present: Gary Willits, Scott Gibson, Jeff Martin, Jenny Morgison, Rita Oatney and Ed Courtney. Member absent: Ron Langston.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Linda Kilgore, Clerk of the Board; USD 449 Superintendent Chuck Coblentz; Dr. Raj Sharma; and Marlene Jolly.

Monthly Action Items

1. Approval of Agenda

ACTION

Scott Gibson made a motion to approve the agenda as presented. Jeff Martin seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

ACTION

Scott Gibson made a motion to approve the Monthly Consent Agenda Items as presented. Ed Courtney seconded and motion carried 7-0.

Monthly Communications**1. Receive Communications from Visitors Present**

Tim introduced Dr. Raj Sharma, who greeted the board.

2. Receive General Communications

Chuck Coblentz thanked Keystone for the help his district recently received from Keystone's Tech Director, Dan Hinrichsen, and Business Manager, Lisa Morando.

Action Items

- 1. Designate Check Signer/Safety Deposit Box** – Tim explained that Lushena Newman would soon be taking on the duties as Human Resources Manager for Keystone Learning Services.

ACTION:

Scott Gibson made a motion to remove Krystal Porter as a Keystone Learning Services Check Signer/Authorized Safety Deposit Box Designee, Alternate KPERS Representative, Compliance Coordinator for federal antidiscrimination laws, including Title VI, Title VII, Title IX, ADA and Section 504, and approve Lushena Newman to replace her in these areas, as presented. Gary Willits seconded and motion carried 7-0.

Discussion Items

- 1. Roof Bids** –Tim explained that Midwest Coatings looked over our building recently and recommended replacement of the gym roof area. Tim visited with the board about whether to proceed with the project. It appears that there is some warranty left on the current roof, so Tim will be pursuing more information.
- 2. Health Insurance**—Tim updated the board on information he received from Blue Cross Blue Shield regarding health insurance. Tim explained the insurance enrollment would need to be held in June so coverage can begin in July.
- 3. Keystone Budget** – Tim gave an updated budget projection to the board. In addition, Tim reviewed information provided to superintendents regarding enrollment trends and needs for next year.

Executive Session

At 7:38 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:58 p.m. The Executive Session included Tim Marshall. Jeff Martin seconded and motion carried 7-0.

At 7:50 p.m., Rhonda Denning, Chuck Coblenz and Raj Sharma joined executive session.

At 7:58 p.m. open session resumed.

At 7:58 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:03 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Chuck Coblenz and Raj Sharma. Jeff Martin seconded and motion carried 7-0.

At 8:03 p.m., open session resumed.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the April 2015 Personnel Report

ACTION

Scott Gibson made a motion to approve the April personnel update as presented. Jenny Morgison seconded and motion carried 7-0.

Adjournment

At 8:04 p.m., the meeting was adjourned.