

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Denis Yoder, Alternate

DATE: February 17th, 2016

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Sharon Sweeney, Kim Troupe, Rita Oatney, Scott Gibson, Barb Chapman and Gene Barrett. Member absent: Megan Milner.

Others present: Andy Ewing, Executive Director; Mary Livingston and Lindsey Graf, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board; USD 449 Superintendent Chuck Coblentz subbing for Denise Jennings; arriving at 7:05 p.m., Neil Phillips from Jarred, Gilmore & Phillips Auditing Firm.

Monthly Action Items

1. Approval of Agenda

ACTION

Sharon Sweeney made a motion to approve the agenda as presented. Scott Gibson seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

ACTION

Scott Gibson made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 7-0.

Monthly Communications**1. Receive Communications from Visitors Present**

None

2. Receive General Communications

None

Discussion Items

- 1. Keystone FY 2015 Audit**— Neil Phillips from Jarred, Gilmore & Phillips Auditing Firm, reviewed the FY 2015 Keystone Learning Services fiscal audit with the board.

ACTION

Sharon Sweeney made a motion to approve the Keystone Learning Services 2015 Fiscal Audit, as presented. Rita Oatney seconded and motion carried 7-0.

At 7:29 p.m., Mr. Phillips left the meeting.

- 2. Fund 01 & 10 Finance Reports** – Andy reviewed expenditures and revenue to date with board members. Keystone continues to seek better health insurance coverage with lower premiums and will set a goal to increase Medicaid revenue for qualifying services in the next fiscal year.
- 3. Technology Support Assistant Position**—Andy explained that the superintendents recommend adding a technology position in the service center under the technology director, Dan Hinrichsen.

ACTION

Sharon Sweeney made a motion to approve the Technology Support Assistant job description and to advertise to fill this position, as presented. Barb Chapman seconded and motion carried 7-0.

- 4. Legal Update** – Andy explained that both Interlocal agreements have been filed and the due process case is ongoing with a hearing coming up in March.
- 5. Executive Director Evaluation**—Discussed in Executive Session.

Executive Session

At 7:45 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:50 p.m. Gene Barrett seconded and motion carried 7-0.

At 7:50 p.m. open session resumed.

Action Items

1. Contract Extensions

ACTION

Scott Gibson made a motion to extend contracts for Keystone Learning Services administrators Andy Ewing, Mary Livingston, Lindsey Graf and Terri Coughlin for the period July 1, 2016 – June 30, 2018, as presented. Sharon Sweeney seconded and motion carried 7-0.

2. Personnel Update—Contracts and Resignations

ACTION

Scott Gibson made a motion to approve the February 2016 Personnel Update (contracts and resignations) as presented. Sharon Sweeney seconded and motion carried 7-0.

Miscellaneous Items from Board Members

Scott Gibson inquired about the status of the Ozawkie building appraisal. Andy explained that the walk-through inspection is complete and the remainder of the appraisal is in process. He hopes to have more information to bring back to the board at the March meeting. The March meeting will be held earlier in the month (on the 9th) to accommodate districts' Spring Break week.

Adjournment

At 7:53 p.m., the meeting was adjourned.