

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Steve Lilly, Regular

Loren Feldkamp, Alternate

DATE: January 18th, 2017

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Ron Langston called the meeting to order. Members present: Gene Barrett, Kim Troupe, Megan Milner, Barb Chapman, Rita Oatney, John Thelen and Sharon Sweeney.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Lindsey Graf, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Steve Wiseman, Superintendent USD #377; Loren Feldkamp, Superintendent USD #338; Paula Leidel, Keystone Interrelated Teacher.

Monthly Action Items

1. Approval of Agenda

ACTION

Sharon Sweeney made a motion to approve the agenda. Gene Barrett seconded and motion passed 8-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

**6. Approval of \$500 Check from the Marshall Family Foundation, Inc.
Directed to JDLA December 2016.**

ACTION

Barb Chapman made a motion to approve the Consent Agenda Items as presented.
Sharon Sweeney seconded and motion passed 8-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

None

Discussion Items

- 1. Student Profile**—Paula Leidel, Interrelated teacher from Atchison County Community Elementary, gave a presentation to the board introducing one of her students and also explained how glad she is to be a part of the group of dynamic team members from Keystone and ACCES.

At 7:08 p.m., Paula left the meeting.

- 2. Director's Special Education and Service Center Update**—Andy gave an update on special education and service center activities, and also reviewed the superintendent council meeting. Andy shared that the recent all district inservice that was held at the Oskaloosa district was a successful, motivating experience. Staff responses were very positive.
- 3. Expenditure/Revenue Update**—Andy reviewed budgets for Fund 01 and 10.
- 4. Director's Annual Evaluation**—Ron Langston discussed the Executive Director's annual evaluation procedures and handed out an evaluation instrument for the board to fill out. Please send responses by February 8th to either Linda Chalker at the service center or you can email Ron at RonLangston@embarqmail.com.
- 5. Personnel**—Mary and Lindsey reviewed openings and recruiting efforts, explaining filling substitute para positions has been the biggest challenge.

Action Items

1. Personnel Update—Contracts and Resignations

ACTION

Sharon Sweeney made a motion to approve the January personnel update as presented. Rita Oatney seconded and motion passed 8-0.

2. Approval of Property/Casualty/Liability Insurance Policy

ACTION

Sharon Sweeney made a motion to approve the quote from Philadelphia Insurance for Keystone Learning Services' property, casual and liability insurance for the upcoming year. Barb Chapman seconded and motion carried 8-0.

Miscellaneous Items from Board Members

Adjournment

At 7:30 p.m., the meeting was adjourned.

Ron Langston
President

Linda Chalker
Clerk of the Board