

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Steve Lilly, Alternate

DATE: May 17th, 2017

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Ron Langston called the meeting to order. Members present: Sharon Sweeney, Kim Troupe, Megan Milner, Barb Chapman, Rita Oatney. Members not present: Gene Barrett and John Thelen.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Lindsey Graf, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Loren Feldkamp, Superintendent USD #338, Brandon Parker and Terri Coughlin, JDLA. Arriving at 7:21 p.m., Pat Happer, Superintendent USD #340.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Sharon Sweeney made a motion to approve the Agenda & Consent Agenda Items as presented. Barb Chapman seconded and motion passed 6-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

Linda Chalker shared thank you letters with board members from Twila Uhler, Keystone 9-12 Interrelated Teacher at JCN and Keystone Vocational/Transition Coordinator. These letters are from Ms. Uhler's math students, thanking the board for helping with a small stipend given to the class each semester that helps pay for the purchase of food items for their cooking class. The board members appreciated receiving the thank you letters.

Discussion Items

1. **Student Profile**—Brandon Parker, Elementary Interrelated teacher at JDLA, and Terri Coughlin, Principal at JDLA, gave a presentation on several of Mr. Parker's students, showcasing the progress these students have made over the course of this school year.
2. **Director's Special Education and Service Center Update**—Andy gave an update on the Prime Vendor food bids, which are starting to come in this week. The food bid will be let in early June. Andy explained that Lindsey Graf has accepted a position with USD 501 for the 2017-2018 school year and we wish her well. Interviews to replace the assistant special education director position will be this Friday morning.
3. **Professional Development Council Plan for 2018-2023.**
Andy shared that the PDC Plan has been updated for the next 5-year cycle and is up for board approval.
4. **Budget Review FY 2017**—Andy and the board reviewed budgets 01 (special ed) and 10 (service center).
5. **Personnel Update**—Mary and Lindsey updated the board on current staffing needs and explained they are going over caseloads for next year. Because of growing needs, it is recommended that Keystone add 3 teaching positions. The board expressed thanks for those staff members who are retiring, and for those who have served Keystone well and will be unable to return next year.

Action Items

1. Approval of the Cyber Liability Policy (Effective April 29-2017-April 29, 2018)

Action

Sharon Sweeney made a motion to approve the Cyber Liability Policy from Philadelphia Insurance Company as presented. Rita Oatney seconded and motion passed 6-0.

2. Keystone Learning Services PDC Plan for 2018-2023.

ACTION

Barb Chapman made a motion to approve the Keystone Learning Services PDC plan for 2018-2023 as presented. Megan Milner seconded and motion passed 6-0.

3. Personnel Update—Contracts and Resignations

ACTION

Sharon Sweeney made a motion to approve the May personnel update as presented. Rita Oatney seconded and motion passed 6-0.

Miscellaneous Items from Board Members

None

Adjournment

At 7:54 p.m., the meeting was adjourned.

President

Clerk of the Board