



KEYSTONE
LEARNING SERVICES

**500 E. Sunflower Blvd.
Ozawkie, KS 66070
(785) 876-2214 fax (785) 876-2629**

Vacation Request Form

Name _____ Date _____
(printed)

I am requesting Vacation Leave for the following date(s) _____

Signature _____

NEKESC Administrator _____ Approved _____ Denied _____