

Board of Directors



Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting:

Jerome Johnson, Regular

John Hamon, Alternate

Date: May 15th, 2024

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:32 p.m., Board President Justin Finley called the meeting to order. Members present: Jerry Barnes, Terry Reiling, Ramon Gonzalez (via zoom), Jana Farmer (via zoom), Kelli Bottorff, and Matt Williams, USD 340 alternate

Members Absent: Jesse Nickelson

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Board Clerk/Assistant Special Education Director; Mollee Wilkerson, Human Resources Director; and John Hamon, Valley Falls Superintendent (via zoom).

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Kelli Bottorff made the motion that the Meeting Agenda & Monthly Consent Agenda Items be approved as presented. Terry Reiling seconded and motion passed 7-0.

Monthly Communications

1. Receive Communications from Visitors Present: None

Discussion Items

1. Keystone Priorities

- a. Special Education Funding - Doug reported on the additional special education funding that is being proposed through the legislature. They wanted to allocate more funding to special education but make it proportional to excess costs.
- b. Budget Summary - Doug reviewed the summary and continues to feel comfortable with the funds we have left for the year.

2. Personnel – Assistant Directors and HR Director will provide information on the following:

- a. Vacancy/New Hire Report - Mollee reviewed the board contract list including recent hires. We continue to have both teacher and para vacancies across districts.
- b. Strategic Plan Update - Belinda provided an update about the Para Advisory Council and Certified Advisory Council meetings to provide guidance on the strategic plan objectives.
- c. Administrative Structure - Doug presented a proposal of a Special Education Director position instead of the finance director previously approved.
- d. Extended School Year/Summer School projections - Amy presented an update on the plans for providing services over the summer including roughly 40 students and 28 staff members to provide services and conduct early childhood evaluations and screenings.

Executive Session

Kelli Bottorff made the motion for the Board go into executive session for 30 minutes at 7:33 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:03 p.m., and inviting Keystone Administration and Superintendent to join this executive session per Board discretion. Terry Reiling seconded and the motion passed 7-0.

Kelli Bottorff made the motion for the Board go into executive session for 10 minutes at 8:03 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:13 p.m., and inviting Keystone Administration and Superintendent to join this executive session per Board discretion. Terry Reiling seconded and the motion passed 7-0.

Kelli Bottorff made the motion for the Board go into executive session for 5 minutes at 8:13 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:18 p.m., and inviting Keystone Administration and Superintendent to join this executive session per Board discretion. Terry Reiling seconded and the motion passed 7-0.

Kelli Bottorff made the motion for the Board go into executive session for 15 minutes at 8:19 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under

KOMA, with the open meeting resuming in the boardroom at 8:34 p.m., and inviting Keystone Administration to Superintendent join this executive session per Board discretion. Jerry Barnes seconded and motion passed 7-0.

Open Session resumed 8:35 p.m.

Action Items

- 1. Personnel Update--Contracts and Resignations**
Approval of the May 2024 Personnel Report

ACTION

Kelli Bottorff made the motion to approve the personnel update as presented. Matt Williams seconded and the motion passed 7-0.

- 2. Oskaloosa Property - No Action**

- 3. Para Wages for 2024-2025**

ACTION

Jerry Barnes made the motion to approve the increase to para wages of \$2.00 an hour for the 24-25 school year. Kelli Bottorff seconded and the motion passed 7-0.

- 4. Special Education Director Position**

ACTION

Jerry Barnes made the motion to approve the Special Education Director position as presented. Kelli Bottorff seconded and the motion passed 7-0.

Miscellaneous Items from Board Members

- 1. Director's Comments** – Doug talked about the retirement celebration for 3 paras today who had a cumulative of 52 years of experience. He also discussed the stress at the end of the year with students excited about break but nervous about the reduced structure that provides comfort for many of our students.
- 2. Board Member's Comments** – Board members discussed teacher vacancies and noted that many filled positions are with experienced teachers who are higher on the salary schedule than the departing staff member.

Adjournment - At 8:42 p.m., the meeting was adjourned.



Justin Finley
Board President



Amy Conklin
Clerk of the Board

Date 06/19/2024

