

# Board of Directors



## Minutes

**Superintendent Scheduled to Attend Board Meeting:**

**Jerome Johnson**

**John Hamon, Alternate**

**Date: September 18th, 2024**

**Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070**

**Time: 6:30 p.m. - Call Meeting to Order**

At 6:30 p.m., Board President Justin Finley called the meeting to order. Members present: Bill Culver, Kelly Midgley, Terry Reiling, Jerry Barnes, Kelli Bottorff, Dakota Davis

Members absent: Jesse Nickelson

Other Present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Director of Special Education; Nikki Heiman, Assistant Special Education Director; Jerome Johnson, McLouth Superintendent, and Connie Euler, Business Office/Board Clerk.

### Monthly Action Items

#### **ACTION**

- 1. Approval of Meeting Agenda & Consent Agenda Items**

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Meeting Agenda**
- 2. Approval of Minutes of Last Month's Meeting**
- 3. Approval of Bill & Claims**
- 4. Approval of Cash Summary Report**
- 5. Approval of Monthly Fund Transfers**
- 6. Approval of Check Registers**
- 7. Contract with Jefferson County Health Department to include vision screening.**
- 8. Contract with KU for Speech/Language Services**

## ACTION

Jerry Barnes made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items bc approved as presented. Kelly Midgley seconded and motion passed 6-0

## Monthly Communications

### 1. Receive Communications from Visitors Present: None

## Discussion Items

### 1. Keystone Priorities -

- a) Building update - Shared developments on the plan and timeline. Still in negotiation with the broker CBIZ to find insurance. Recommended using State plan and asked for Board approval.
- b) Budget update - Doug reviewed the budget with revenue amounts. End of year totals in each fund and explained cash carryover in SPED is necessary to make payroll before the first October state aid payment. Scheduled to pick up a new vehicle this week. Traded in the 2 vans and got a car for under \$20k.

### 2. Personnel – Assistant Directors and HR Director will provide information on the following:

- a) Vacancy Report/New Hires - Amy went over the personal report. About half of LTS are in the process of gaining licensure. Amy, Belinda, and Nikki are providing the support to the Long Term Subs. .
- b) Social media posts - Amy explained how KLS and the Superintendents have decided to promote KLS and SPED through social media pictures of students.
- c) Principal training today - Training was at 75% of all principles in the coop. Feedback was positive. Doug has been working with KASEA and USA on professional development for building administrators to increase awareness of special ed requirements.

## Executive Session

Kelly Midgley made the motion for the Board to go into executive session for 10 minutes at 7:27 p.m. to discuss personnel concerns pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 7:38 p.m., and inviting the Executive Director to join this executive session per Board discretion.

Kelli Bottorff seconded and the motion passed 6-0

## Action Items

1. **Personnel Update--**Contracts and Resignations  
Approval of the September 2024 Personnel Report

## ACTION

Kelli Bottorff made the motion to approve the Personnel Update - Contracts and Resignations. Kelly Midgley seconded and motion passed 6-0.

**2. Building Insurance**

Approval to go forward with insurance through the State as presented

**ACTION**

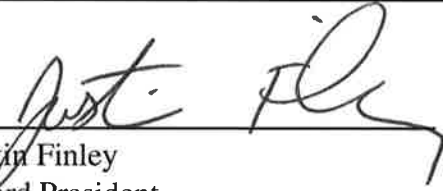
Terry Reiling made the motion to go forward with building insurance through the State as presented

Kelly Midgley seconded and motion passed 6-0.

**Miscellaneous Items from Board Members**

1. **Director's Comments** – Doug is concerned about the cost but believes we can get close to the proposed amount.
2. **Board Member Comments** – Each board member shared a little bit about what is going on in their district from bonds to new buildings and construction. Several commented that the teachers work well with KLS.

**Adjournment - Meeting was adjourned at 7:49 p.m.**

  
Justin Finley  
Board President

Date 10-16-2024

  
Connie Euler  
Clerk of the Board

Date 10-16-2024

