



Board of Directors

Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting:

Brad Kempf

Josh Woodward, Alternate

Date: October 16th, 2024

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:00 p.m. - Call Meeting to Order

At 6:00 p.m., Board President Justin Finley called the meeting to order. Members present: Matt Williams USD 340 alternate, Dakota Davis, Bill Culver, Jerry Barnes, Terry Reiling, Kelli Bottoroff, Caleb Clark USD 338 alternate

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Director of Special Education; Nikki Heiman, Assistant Special Education Director (via Zoom); Josh Woodward, USD 343 Superintendent; Tim Beying, USD 449 Superintendent; Andrew Gaddis, USD 377 Superintendent; Brad Kempf, USD 339 Superintendent; John Hamon, USD 338 Superintendent; Terri Coughlin, JDLA Principal (arriving at 6:07 p.m. and leaving at 7:57 p.m.); Zach Snethen, HTK Architects (left meeting at 7:51 p.m.); Kyler Milligan, HTK Architects (left meeting at 7:51 p.m.); Taylor Durr, DCS (left meeting at 7:51 p.m.); and Darrel Coleman, DCS (left meeting at 7:51 p.m.).

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims

4. **Approval of Cash Summary Report**
5. **Approval of Monthly Fund Transfers**
6. **Approval of Check Registers**

ACTION

Jerry Barnes made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items be approved as presented. Kelli Bottorff seconded and motion passed 8-0.

Monthly Communications

1. **Receive Communications from Visitors Present:** None

Discussion Items

1. **Keystone Priorities**

- a) Building update - The design team from DCS and HTK reviewed the site plan, building layout, project budget, and project timeline. Doug reviewed payment plan estimates.
- b) Budget update - Doug reviewed the budget indicating that we are close to the percentages of expenditures from last year for both funds and that state funds have still not arrived. This is the purpose of cash carryover.

2. **Personnel**

- a) Vacancy Report/New Hires - Amy and Belinda highlighted a few possible new hires including a bachelor level social worker with a verbal commitment and a certified regular education teacher that we plan to extend a contract to pending background checks.

Executive Session

No executive session.

Action Items

1. **Personnel Update--Contracts and Resignations**
Approval of the October 2024 Personnel Report

ACTION

Kelli Bottorff made the motion to approve the personnel update as presented. Caleb seconded and motion passed 8-0.

2. **Building Project - No action was taken.**

Miscellaneous Items from Board Members

1. **Director's Comments** – Doug shared that he appreciates what the board is going through in balancing district and Keystone needs. This is an exciting time with lots of possibilities and he is optimistic that we will find a good solution for all.
2. **Board Member Comments** – Jerry Barnes thanked everyone for coming and working through these problems. Dakota Davis stated that she appreciates all of the work that has been put in.

Adjournment - At 8:09 p.m., the meeting was adjourned.



Justin Finley
Board President



Amy Conklin
Deputy Clerk of the Board

Date 11/20/2024

