

# Board of Directors



## Minutes

### Superintendent Scheduled to Attend Board Meeting:

Josh Woodward, Regular

Brad Kempf, Alternate

**Date: February 19, 2025**

**Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070**

**Time: 6:30 p.m. - Call Meeting to Order**

At 6:31 p.m. Board President Justin Finley called the meeting to order. Members present: Dakota Davis, Kelly Midgley (Zoom), Bill Culver, Jesse Nickelson, Terry Reiling, Justin Finley, Jerry Barnes, Doug Anderson, Amy Conklin (Zoom), Belinda O'Dell (Zoom), Mollee Wilkerson (Zoom), Connie Euler (Zoom), Josh Woodward (Zoom), Neil Phillips (Zoom), Zach Snethen - 6:46 p.m. (Zoom), Taylor Durr (Zoom), Tabitha McRae (absent)

### Monthly Action Items

#### ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Affiliation Agreement with Rocky Mountain University of Health Professionals

#### ACTION

Jerry Barnes made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items be approved as presented. Terry Reiling seconded and motion passed 7-0

## Monthly Communications

**1. Receive Communications from Visitors Present:** Any patron wishing to speak before the Board is reminded that presentations shall not exceed 3-minutes and shall be limited to items on the Board Agenda or items within the jurisdiction of the Board. Comments or questions pertaining to specific personnel matters or those that would compromise the confidentiality of a student are prohibited.

## Discussion Items

### 1. Audit Presentation - Jarred, Gilmore, and Phillips P.A.

1815 S. Santa Fe; P.O. Box 779

Chanute, KS 66720

Mr. Phillips reviewed the FY24 audit and provided written copies for the board. The summary of auditors' results showed no reportable violations using the GAAP basis. He reported that cash balances were above the previous year and that any account in a negative balance was associated with grant contract funding which met the exception for negative balances.

**2. Keystone Priorities**—Building update - Taylor Durr presented the project timeline and the process for acquiring bids. Zach Snethen shared the 90% plans and noted some minor changes. He also discussed the challenges created by the property elevation drop from the northeast corner to the southwest corner and the adjustments in the building foundation and drainage to accommodate that slope. Will include a bid to remove the mobile home and trees if it isn't completed at the time groundwork starts.

- a) Temporary location - Doug and Amy have been in contact with Assembly of God in Williamstown as one of many possible locations for JDLA students while the new building is being built. The church has a school layout with a playground. Keystone business staff will remain in Ozawkie.
- b) Budget summary- Doug went over the budget summary reporting that our current use of resources was similar to this point in time last year. Keystone cashed out the \$500k CD to use for the new construction. District assessments and Cat Aid payments were the primary sources of revenue in January. In addition it was reported that Medicaid payments are up 20K this year as compared to this point in time last year.
- c) TASN Applications - Doug shared 1-page executive summaries for the 3 TASN grant applications recently submitted for renewal, ATBS, MTSS, and GSTAD. This year the grant applications go through the Dept of Admin. rather than KSDE so the process has changed. These are competitive grants and combined account for approximately \$500,000 of revenue for the Keystone service center.

**3. Personnel** – Keystone Administration will provide information on the following:

- a) Vacancy/New hire report Mollee shared the certified vacancy report sharing that we are searching for 12 teachers and a social worker. She emphasized that a search doesn't mean that the position is currently vacant as most are filled with long term subs and we continually search for certified staff for all positions. We have 11 para's openings but 5.5 positions were filled including the addition of a vocational coach.
- b) Negotiation Team - Belinda will be on the negotiating team with Kelly Midgley and Justin Finley.
- c) Board Clerk: Executive Director evaluation - Agreed to use a google doc.

## Executive Session

Terry Reiling recommended the Board go into executive session for 15 minutes at 8:08 p.m. to discuss personnel concerns pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 8:22 p.m., and inviting the Executive Director and Keystone Admins to join this executive session per Board discretion.

Dakota Davis seconded the motion and it passed unanimously 7-0

## Action Items

### 1. **Personnel Update--Contracts and Resignations**

Approval of the February 2025 Personnel Report

**Action -** Terry Reiling moved to approve the personnel update as presented.

Dakota Davis seconded and the motion passed 7-0.

### 2. **Develop Temporary Location Agreement** – The Keystone director will negotiate on behalf of the board with the governing body of a suitable location to develop parameters for a short term agreement within parameters set by the Keystone board.

#### **ACTION**

Jerry Barnes recommended we use the Keystone board attorney to develop an agreement with any location suitable for the service of the JDLA students for the school year 2025-26.

Terry Reiling seconded and the motion passed 7-0

### 3. **Prepare for the Bidding Process** - The Keystone board will advise the building design team to assemble bid packets as discussed in the meeting tonight. Construction won't start until the board has approved subsequent bids.

#### **ACTION**

Terry Reiling moved that DCS prepares bid packages aligned with the design presented tonight and post those as required.

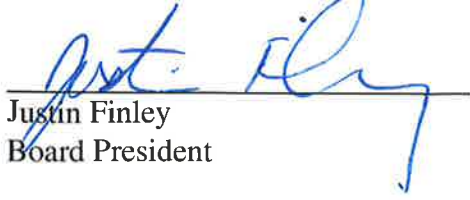
Jerry Barnes seconded and the motion passed 7-0

## Miscellaneous Items from Board Members

### 1. **Director's Comments** – Doug discussed current legislation that includes school vouchers and a dramatic decrease in sped funding to 10 million vs 73 million recommended which will result in the state paying only 73% of excess cost. He thanked everyone for coming.

### 2. **Any Board Member Wishing to Speak** – Terry shared sadly that McLouth lost a student this past week. All members expressed condolences.

## Adjournment 8:33 p.m.

  
Justin Finley  
Board President

Date 3-26-2025

  
Connie Euler  
Clerk of the Board

Date 3-26-25